



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOVT NATTIONAL COLLEGE SIRSA
• Name of the Head of the institution	DR SANDEEP KUMAR
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01666220902
• Mobile no	9416090015
• Registered e-mail	iqac.gncsirsa@gmail.com
• Alternate e-mail	gnc@gncsirsa.com
• Address	Hisar Road, Opp main Bus Stand Sirsa
• City/Town	Sirsa
• State/UT	Haryana
• Pin Code	125055
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	CDLU SIRSA				
• Name of the IQAC Coordinator	Vikas Nain				
• Phone No.	9466375980				
• Alternate phone No.	9499177902				
• Mobile	9466375980				
• IQAC e-mail address	iqac.gncsirsa@gmail.com				
• Alternate Email address	gnc@gncsirsa.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.gncsirsa.com/agar				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.gncsirsa.com/_files/ugd/a63149_a42622890a16463eb077b6e1a41a4fc0.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B	2.52	2015	01/05/2015	30/04/2020
6. Date of Establishment of IQAC			10/12/2012		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	06
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Improve Feedback system from students .	
Measures to improve documentation process of college in certain areas.For example Academic audit has been done first time in college to improve documentation process .	
API Verification of Teaching staff.	
To strengthen Mentorship Program.	
Modify the mechanism of giving permission to teaching staff for Faculty development programs.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
To Improve feedback system.	Online student satisfaction survey was conducted first time
To improve documentation system	Academic audit was done first time in college of various departments,committees and non teaching staff
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Council	19/10/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	21/02/2022

15. Multidisciplinary / interdisciplinary

The college is Multidisciplinary as it has Science, Arts and COMmerce streams at the UG level. PG courses are interdisciplinary because of CBCS.

16. Academic bank of credits (ABC):

Presently there is no provision of academic bank of credits at the institution. ABC is in pipeline by the affiliating university. Students have been told to generate their ABC icard through digilocker, so that same can be collected when required.

17. Skill development:

Skill subject in PG courses of college.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

nil

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

LOCF in PG courses of college.

<https://www.gncsirsa.com/courses-offered>

20. Distance education/online education:

There is IGNOU Study center in college campus providing distance education.

Extended Profile**1. Programme**

1.1	13
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	5394
Number of students during the year	
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2	2122
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	1418
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	121
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	174
Number of sanctioned posts during the year	

File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1 Total number of Classrooms and Seminar halls	49
4.2 Total expenditure excluding salary during the year (INR in lakhs)	55
4.3 Total number of computers on campus for academic purposes	75

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a very effective mechanism of curriculum delivery which it has standardised after many years of experience in the field. The college strives for ensures effective curriculum delivery systematically and in strategically transparent mechanisms. The college is affiliated form CDLU, Sirsa which provides a common academic calendar having broad details of various activities like Examination holidays and teaching period per semester. The college follows the university's academic calendar and executes it after preparing the colleges own calendar. Effective delivery of the curriculum also needs updated teaching faculty. The college encourages the faculty to participate in various workshops/ seminars/ Orientation and Refresher courses etc to update their knowledge of the subject. An effective feedback mechanism is required to know the various shortcomings in the teaching-learning methods. The college collects feedback from the faculty and students and analyse it for the performance of the faculty and students and prepares further strategies for the betterment of the institution. The departments also maintain the results of the students for further planning and guidance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The continuous Internal Evaluation is assessed at two levels by the Institution, 1) Institution Level 2) University Level At the institutional level, The Continuous Internal Evaluation is done through Internal Assessments and one class test every semester. The attendance of each student is also recorded as it is also associated with awards. course-wise assignments and tests are taken from the students at a definite time as mentioned in the academic calendar of the college. In addition to these written assignments, an oral assessment is done through group discussion/ debates etc. The departments concerned maintain the records of all such activities. The CIE at the college level contributes to 20% of the total evaluation by the university. At the University level, The CIE also is catered with, which includes the Semester End examination, the project viva-voice; this keeps the student on constant evaluation. It consists of the remaining 80% assessment of the student The Practical Exams and final semester exams are held by the College and the External Examiners are appointed by the University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

156

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Gender Numbers of programs are conducted for women and girl students such as organization of folk dance competition, hemoglobin check up camps. The committee for Woman Anti harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster competitions, presentations, etc..

2. Environment and Sustainability N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the college during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, cleanliness, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns. Celebration of various special days like World Environment Day, N.S.S. Day, etc.

3. Human Values and Professional Ethics To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are by NSS. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

D. Any 1 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.gncsirsa.com/sss
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gncsirsa.com/sss

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

5394

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

2122

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

there is not any such mechanism at the college. The students used to contact the faculty , if they feel during the spare time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5394	121

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

GNC community believes that learning is not a teacher-centric exercise. It should attempt to cater to the needs of the student community. This faith is translated into practice by introducing innovative student centric methods along with the conventional teaching framework.

GNC also believes in the adoption of students' centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected Field Visit, Industrial visit& guest lectures.

Another successful strategy in student centric methodology is the introduction of open elective subjects (CBCS) in PG courses in all the teaching departments of the college. Students are given freedom to opt the courses of their choice.

Other initiatives are;

Induction program to the first year UG and PG students to initiate them into academics and campus life.

Various levels of Completion Programs like

- Poster Making,
 - Essay writing competitions ,
 - Speech competitions ,
 - Talent Search Completions
 - National Level of Quiz Completions
 - Motivational Lectures by Resource Persons
- Students actively participate in co-curricular and outreach activities organised by various Committees of the college.
 - Students are encouraged to contribute to the college magazine and also contribute to the newsletter of the Placement Cell and the National Service Scheme (NSS) that enhances their writing skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. ICT enabled teaching methodologies like e-mail, animated or live video demonstrations, online lectures, e-mails etc are regularly used by faculty.

ICT Tools:

1. Projectors- Projectors are available in different classrooms/labs
2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.
3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines - Multifunction printers are available at all prominent places in the campus. There are photo state machines available in campus.
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Room- One seminar hall is equipped with all digital facilities.
7. Smart Board- One smart board is installed in the campus.
8. Online Classes through (Zoom, Google Meet, CiscowebX, Google Classroom)
9. Digital Library resources (SOUL)

Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

174

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

54

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

121

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of internal assessment (I.A) is transparent and robust in terms of frequency and variety. Students are acquainted with basic eligibility for I.A evaluation through given Assignments.

At the beginning of session, the basic mechanism of I.A as laid down by CDLU is communicated to students. College notifies the evaluation process and related documentation on notice board. This includes the distribution of marks and schedule of I.A. Division of 20 marks is discussed in detail defining exactly how grading is done along with attendance policy during tutorial and regular classes. This way, students know right from the beginning that attendance is an important part of I.A scores.

Attendance of students is regularly marked in register by respective teacher which is monitored by principal of college. To make the mechanism of I.A robust, university cell and NSO committee ensures that university roll numbers are not issued to students who don't meet the eligibility criteria. There is complete transparency in the internal assessment for each assessment method.

All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the beginning of the semester, faculty members inform the students about various components of internal assessment i.e. two assignments, one Class test and at least 75% attendance. The internal assessment test schedules are prepared as per university guidelines and are communicated to students well in advance.

There is full-fledged independent committee for smooth conduct of examination comprising of Centre superintendent and invigilators from other colleges. To ensure transparency and curb various mal practices, university is following the practice of appointing Superintendent exam at centre and flying squad from other colleges.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting
- The students are also made aware of the same through Tutorial meetings
- The institution is running Under Graduate (B.A,BA Economics Hons, B.sc, B. com) and Post Graduate (M.A English, Hindi Punjabi, Pol.Science, Psychology, History and M.A Economics) courses for the students. M.A.History and BA Hons Economics are introduced in the college from 2019-2020 session.

There are 21subjects in the college along with 32 subjects combinations such as English, Hindi, Political Science, Geography, Economics, Psychology, History, Music (Vocal and Instrumental) Physical Education, Public Administration, Punjabi, Environmental Studies, Computer Science, Computer Awareness Compulsory Computer Education(CCE) Chemistry,

Physics, Botany, Zoology, Mathematics and Commerce. In addition to this BA Economics Hons introduced in the year (2019-20).

- In addition Master in Commerce (MCOM) is introduced in this academic session (2021-2022).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gncsirsa.com/courses-offered
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has designed the teaching, learning and assessment strategies in tune with its vision and mission of the college. Each department has a different proposed outcome for each courses.

For evaluating this, the college has a common assessment system. The progress and performance of each student throughout the program is monitored through an organized mechanism.

The internal evaluation is based on two centralized examinations, first at the end of odd semester and the second at the end of even semester. Assignments, seminars and attendance are also considered. This strategy facilitates the continuous monitoring of students' progress.

- Internal and model examinations are scheduled and conducted as per the University examination calendar.
- Each department conducts class tests regularly for each course, the scores achieved are one of the indicators of the Course Outcomes.
- Each semester minimum two assignments are given to students and are taken into account for the internal assessment score.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

result register not ready yet

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gncsirsa.com/ssss>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The faculty members remain involved in Research Activities and for this College has provided Computer systems and wi-fi networks to all

the departments in addition to Computer labs which are functional in many Departments. Many members of staff are pursuing doctorate degrees and incessantly publishing research papers in journals of national and international repute. Various innovative knowledge sharing methodologies are adopted by the staff by using latest technology such as Smart class rooms, Audio- video lectures, Google classrooms, PPTs and whatsapp group Discussions. College provides facility of Academic Leave to the faculty members participating in Seminars and Workshops. In addition to this the fee of Seminars, FDPs and workshops is also reimbursed by the college. Faculty members can also avail library resources(Physical as well as e-resource) of the College library, District Library and as well as Choudhary Devilal University Library.

Our classroom teaching In PG programmes also incorporates Group discussions, Case Studies, mock interviews and Presentations to enhance leadership and Research aptitude in students. Department of Sciences also have proper functioning labs for inculcating practical aspects of concepts which later on develops research aptitude.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven-day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Shramdan, Social interaction, Beti Bacho Beti Padhao, Environmental awareness, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Run for Unity, and Women's equities, organizing visits to Orphanages and old age homes, etc. The college has an NCC unit. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure, and the idea of self-service. Other than NSS and NCC units, the various departments of the college are conscious of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Soil and Water Testing, Plastic eradication, No vehicle day, All these mentioned activities have a positive impact on the students and they develop student community relationships, leadership skills, and self-confidence of students.

File Description	Documents
Paste link for additional information	https://www.gncsirsa.com/files/ugd/a63149_5717a15a723e42a2833c056d288a2ac9.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

61

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4191

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms : There are 49 classrooms in the college campus. The different size classrooms are quite adequate to accommodate the students as per the requirements of classes. All rooms are airy and well spaced to provide healthy and hygienic study conditions to the students. They have a requisite number of dual desks or fixed furniture and have the facility of white or green board.

Smart Classrooms : There are 14 fully equipped smart classrooms with interactive boards and a good sound system.

Laboratories: There is a good infrastructure of laboratories in the college and there are separate labs in each teaching department where practicals as per prescribed syllabus are conducted. These

labs are well equipped with necessary experimental facilities and are upgraded annually from the lab upgradation grant from DGHE. .

ICT : Each and every classroom/department is connected through wired/wireless LAN to provide high-speed internet facilities.14 classrooms/labs are exclusively equipped with smart boards/LCD to make the lecture interesting and more effective.Total 193 computers are in college on record to meet the needs of students as well as administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_d5161adf7b26495a9a669fa9658a9c55.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities : There is a well furnished multipurpose hall with good audio-visual facility in the college and it provides ready arrangements for organisation and rehearsal of cultural and literary events. In addition to this, there are two outdoor permanent stages to organise cultural activities, one in the college sports ground and another one in front of the principal office. A well furnished conference hall is also available in the college with all audio visual facilities for co-curricular/ extra-curricular activities. There are separate Music Departments for vocal and instrumental events and they cater not only for teaching students the subject of music but also for arranging performances during different functions and competitions.

Sports : There is a very large sports ground in the college for organising sports events. The multipurpose sports ground is regularly used for practice by students and for organising many inter college sports competitions. Besides this, the college has separate handball, basketball and badminton grounds for practice and organisation of the related sports events. There is an open gym facility as well as Indoor Gym facility in the college equipped with the latest gadgets for the physical fitness of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_408119b5079849d8a9ed4b92cd948d81.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_b83f3990d7504198b6ca441c47982274.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

7.825

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The SRR Library is equipped with the latest version of SOUL software. With this software, the library has computerised the issue / return of books. The library provides the following services to its members:

- **Computerized Services:** Computerized issue / return is working in the library through SOUL software.
- Online cataloguing OPAC service to search for library resources is also functional in the college library.
- **E-Resources Facility:** SRR Library subscribes to e-journals, e-books and databases. It regularly adds new resources to the collection for the benefits and easy access to all the users.
- **Reference Service:** SRR library has a rich collection of reference books in its classified reference section.
- **Wi-Fi:** Wi-Fi Facility is also available in the Library.
- **Book Exhibition :** The written-off books are exhibited in the library premises after writing off the books. The students or staff can purchase the exhibited books at a very nominal price.

ILMS : The college library was using Soul 2.0 which was purchased on 13.03.2008 with a payment of Rs. 58,244/- . The Soul software was upgraded from 2.0 to 3.0 on dated 21.02.2022 by making a payment of Rs. 1180/- (Supporting Documents Attached herewith)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_d50474ab722449af8c2d00fc84769ccf.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.2

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

668

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- We have 193 branded computers with the latest Configuration.
- Administrative Office is well equipped with the latest

computers, scanners and printers.

- All the computers of the college are connected through high speed LAN for providing high speed internet and sharing of printers and other facilities. All labs are inter connected using the latest D-Link CAT 6 wires, and latest switches.
- Wifi Facility is also available in all the departments and classrooms to make uninterrupted online classes in pandemic time.
- Licensed Softwares are purchased from time to time as per requirements. All the computer systems are purchased along with licensed windows.
- The Browsing Centre in the library gives access to e-learning material.
- High speed Internet Connection through Fibre and Lease Line available in the campus.
- CCTV:College labs, classrooms and all key points are under CCTV surveillance.
- Website: www.gncsirsa.edu.in , www.gncsirsa.com
- Email ID of the college: gnc@gncsirsa.com
- Every department has its own e-mail id for departmental purposes and research.
- 100 TB Space on Google Cloud for storage of official documents.
- Separate Email ID of staff members for official purpose on separate domain '@gncsirsa.com'
- AEBAS : Biometric Machines for Biometric attendance
- Separate Biometric Machines for Contractual Staff

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_b3578c9cdb204559a5d33952e039d735.pdf

4.3.2 - Number of Computers

193

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

12.45

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college adopts a systematic procedure for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. Every year each department gives a list of equipment, repairable or broken, called physical verification.

Physical facilities:For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties - cleaning of all rooms, corridors, toilets, compound, etc on regular basis.

Library: The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues relating to the smooth and efficient functioning of the library. At the time of admission students are issued digitized library cards. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information.

Classrooms:Students as well as IV Class employees, are given the responsibility to keep the classrooms clean. Checking of fans, teaching aids etc in the classroom are done regularly.

Computers : There are 193 computers are in the college. The computers are purchased through the centralized purchase by the state government and issued/handed over to the different department/labs as per requirements.

Sports : There is a very large sports ground in the college for organising sports events. There is an open gym facility as well as Indoor Gym facility in the college equipped with the latest gadgets for the physical fitness of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2663

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to Institutional website	https://www.gncsirsa.com/_files/ugd/a63149_97af2afedf3e4b0997317f18c429cccf.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

71

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Through subject society -students are office bearers in these subject societies . Representation of students in College IQAC. Student engagement in NSS,NCC,Sports and cultural activities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

819

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI ASSOCIATION of the college has been registered on dated 18-02-2020. The registration number of the association is HR/11/2020/01368. The Alumni association strives to connect alumni (former students) of the college with each other and with the college. Vision of the association is to Connect the college to the global community of the college alumni for support and development.

Objectives

To create a community of alumni that fosters lifelong engagement with one another and institutions.

To share members areas of knowledge and expertise, for the benefit of students and college.

To increase employment opportunities through linkages with industries, companies, government, and non-government.

The Alumni Association believes in creating and maintaining association with its alumni. It provides an interface for establishing a link between alumni, staff and students of the institute. Alumni are currently working at various positions all over the globe and providing their mettle in all spheres. The college wants to get various above-mentioned benefits by actively engaging the alumni through this newly formed association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

GNC Sirsa aspires to be a role model for institutional excellence in higher education among leading institutions in India as a multidisciplinary college fostering excellence in teaching, community service, capacity building and nurturing socially responsible leaders through an eclectic and sustainable approach.

MISSION

1. To facilitate access to higher education of national standards in this educationally backward, rurally dominated district of Haryana.
2. To ensure easy access to higher education to all without any discrimination on the basis of caste, class, religion, gender,

etc.

3. To develop inquisitive and scientific temperament among the students.
4. To develop awareness among the students about contemporary, socio economic, political issues concerning international, national and local standards.
5. To make the students socially responsible and morally strong so that they could become useful for the society as well as the nation with the strength of their character.
6. To nurture an ecosystem that promotes democratic values and creativity
7. To instil a culture of sensitivity towards gender issues, differently abled people, economically-weaker sections and marginalised communities
8. To promote civic ecology practices on campus and beyond for a sustainable relationship between human community and nature.

File Description	Documents
Paste link for additional information	https://www.gncsirsa.com/files/ugd/a63149_020aa08881494d5d87cf73a1f390a990.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

GNC, Sirsa is successfully following the path of decentralisation and participative management. It is the core of the decentralised governance system being followed in the college. Principal, IQAC members and HODs of the various departments along with teaching and non-teaching staff members, supporting staff and other stakeholders and various other committees make a collective effort towards defining policies and procedures, framing guidelines for examination system, discipline, grievance and redressal, finance and other support services.

Principal is the head of the institution and chairperson of the IQAC. All academic and operational policies are based on the unanimous decision of the Principal, College Council members & IQAC members. College Council members, HODs and other senior faculty members are consulted by the Principal when the major decisions are

to be taken. Staff meetings are held at regular intervals for the consideration of their opinion and all are given equal freedom & opportunity to give their valuable suggestions and solutions for the problems. The diverse co-curricular/extra-curricular and extension activities are conducted by different designated cells, namely, NSS, NCC, Women Cell, Legal Literacy Cell, Placement Cell, Subject Societies, Cultural Committee and Sports Board.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_49c84c62c8914b759414934cad9d66f0.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academics: To implement the strategies and perspective plans, in the field of academic enhancement, new PG/UG course

- M.Com

Infrastructure/Upgradation of IT cell: ,

- wi-fi enabled campus,
- The library, IT labs, staff rooms(Fully air-conditioned) as per the requirement to enrich the infrastructure.
- The college is continuously engaged in improving sports grounds, indoor and outdoor playgrounds.
- Upgradation of Science Laboratories

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_0b02580c4b684cd3860c4491f5fff7cb.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is the Head of the institution. The Teaching Staff includes Associate Professors and Assistant Professors (including Extension Lecturers). The Ministerial Staff includes Deputy Superintendent, Assistant and Clerk/Steno. There are Senior Lab Attendants, Junior Lab Attendants and Lab Attendants for the laboratory works. Library Staff includes Restorer and Library Attendant. Mali, Peons and Chowkidars work as Supporting Staff(Class IV Staff).

Appointment and Service rules

Regular Teaching Staff gets appointments through Haryana Public Service Commission. Contractual Appointments are also made as per Haryana Government Outsourcing Policy. The services and assignment of works of the employees are governed by the policies and rules of the government. Assistant Professors are awarded Senior Scale and Selection Grade as per government rules. They are promoted as Associate Professors and are awarded Pay Band-4. Each Assistant Professor has to obtain the minimum score for API in CAS Promotions of Teachers and other Academic Staff.

In case of Non-Teaching Staff, they get the first ACP after 8 years of service, second ACP after 16 years of service and third ACP after completing 24 years of service. According to the 2016 Rules, Increments are given twice a year to every employee(in the months of January and July respectively).

File Description	Documents
Paste link for additional information	http://gncsirsa.edu.in/Data?Menu=rSas3imp06s=&SubMenu=uKvBbsfu9A0=
Link to Organogram of the institution webpage	https://www.gncsirsa.com/files/ugd/a63149_f73655145d8f42bba2236116d4f96b3f.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The success of an organisation depends upon the dedication and devotion of teaching and non teaching staff members. Various welfare measures for teaching and non-teaching staff including divyang persons are as follows:

For teaching staff:

- Various leaves like casual leave, maternity leave, paternity leave, abortion leave, child careleave, quarantine leave, blood donation leave, earned leave and medical leave as per Haryana government policy.
- Facility of various funds, schemes and allowances like EPF/ GPF/CPF/ NPS/ GIS, LTC, educational allowance and conveyance

allowance as per Haryana government rules for faculty members

- Provision of cashless medical facility and medical reimbursement as per state government guidelines.
- Faculty members are encouraged to participate in orientation and refresher courses, seminars, workshops and conferences and duty leave is sanctioned for the same.

For Non-teaching staff:

- Pension scheme OPS/NPS for non-teaching staff.
- Various leaves like casual leave, vacation leave, maternity leave, child care leave, blood donation leave, earned and medical leave.
- Provision of annual increments and promotions, cashless medical facility and medical reimbursement as per state government guidelines.
- Facility of various funds, schemes and allowances like EPF/ GPF/CPF/ NPS/ GIS,LTC, uniform allowance and conveyance allowance as per Haryana government rules.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_4b37f69fe623448aabe07ba417e978d6.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

GNC, Sirsa applies the Performance Based Appraisal System through annual Academic Performance Indicator to assess the performance of the teaching staff as per the UGC guidelines implemented by Haryana Govt. The performance appraisal report is to be filled by the teaching staff in a given prescribed proforma which includes three main categories i.e. Category one contains Teaching, Learning and Evaluation-related activities. Category two contains Co-curricular, Extension and Professional Development related activities. And Category three is mainly focused on Research and Academic contributions. For the teaching staff the first reviewing authority is the Principal and after the remarks of the Principal, the ACR is sent to the Director Higher Education. All the faculty members are provided dongles having their digital signatures for filling up their online ACR's in a secure and speedy way.

Non-teaching staff:- Every non-teaching staff member is assessed for his/her performance according to his/her works, duties and responsibilities assigned by the Principal. ACR (Annual Confidential Report) is to be filled by every non teaching staff after that grading is assigned by the Principal according to his/her performance. The systematic procedure has helped the principal to motivate the employees for better performance.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_0b6830044477483f9bcddadede32fa37.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a Government institution, GNC, Sirsa follows the financial rules and regulations framed by the Finance Department, Govt. of Haryana. There is a provision of external and Internal financial audits as per government rules after every five to seven years. The Youth Red Cross Fund is audited by CA Ishu Bansal and Associates every year.

Mechanism for Settling Audit Objections: The Audit Objections are studied in depth and the reasons for the objections are traced and detected. After finding out the reasons, the responsibility is fixed as per the norms. Thus, Audit objections are settled according to the instructions of the Auditor. Further, recoveries are made and mistakes are corrected as per the rules. If any Record is found missing, then the record is traced and presented before the Auditor and the Paras are settled. Sometimes recoveries are to be made from the defaulting officer. In addition to it, cash book and stock registers are maintained for multiple funds like university fund, Red Cross Fund, A.F., R.K. funds etc. which are generated from fees and funds deposited by students. The verification of cash books are duly done by bursar as well as Principal on monthly basis.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_88d3c6e8b9cf478395ef87a8e72fe92e.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college is a government establishment and financial matters are governed by the general rules and regulations framed by the Finance Department of Government of Haryana and the policy guidelines issued by Department of Higher Education, Haryana. The government grants are the major source of financial resources. These are sanctioned for different purposes by Department of Higher Education, Haryana which are salary of the staff, the conduct of various co-curricular/extra-curricular activities, the up-gradation of infrastructural and laboratory facilities, the purchase of library books, the maintenance and enhancement of ICT facilities, the addition of new infrastructure and other related activities. In addition to this, the college receives fees and funds from students and these funds are used for earmarked activities related to students' teaching-learning, co-curricular/ extra-curricular activities. The College also receives funds from alumni which is also used as per policy made for this purpose.

The college administration ensures that the mobilized financial resources should be optimally used for the desired purpose without any pilferage and in a transparent manner. The college utilizes the funds and grants with the help of quotation based procedures adopted by the purchase committee as well as procurement through the GeM portal.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_87cd34f9e36b416fb1f4b2825a577825.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC embarked upon its journey in the college in the year 2012. IQAC of the college verifies the process of API score of the teaching staff. A proper format is used for forwarding the API cases and the summary of the scores which is verified by the IQAC Committee. All the Assistant Professors who wanted to get their API scores verified by the IQAC, submit their cases to the IQAC Coordinator. Once all the cases were received, then cases were examined and verified by the IQAC Committee. In addition to it, the teaching learning process is monitored and reviewed by IQAC and Principal. The principal is the key authority to monitor the classes on a daily basis through CCTV surveillance as well as through personal visits.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_4f351cd249a74a6fbce32f2bcc8b7ace.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

With the continuation for quality improvement, IQAC has suggested to strengthen the mentorship system in which mentor can have open dialogue with mentee to inculcate institutional values. So that mentees have a quality feedback system and grievance redressal mechanism.

In the sequence of IQAC initiatives, the performance audit of

various cells and activities were conducted to improve the documentation and operational efficiency of various departments. The IQAC has emphasized on extension activities related to current issues faced by society i.e. Drug abuse etc. IQAC has also suggested for periodic audit of Alumni funds to keep a check on proper utilization of funds. For the preparation of third cycle of NAAC accreditation, IQAC also discussed about revised guidelines of NAAC and criterion-wise review of data.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_748fc04f71aa49389c7ecf39212d1bf3.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gncsirsa.com/files/ugd/a63149_b9b171b00ca145d38a8441205f16661b.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Govt. National College aims to achieve gender equality at all levels - administrative, academic, co- curricular and extensions activities. 1. There is an active and vibrant Women Cell in the college that organises various activities to ensure physical and mental well being of the girl students and empower girl student. 2. There is equal representation of female staff in administrative bodies of the college and active and equal participation in functioning of the college. 3. Prescribed curricula in several courses provide important platform to engage in discussions regarding gender issues. M.A. (English): Literature and Gender M.A. (Political Science): Gender is included in the following papers : Indian Govt. and Politics: Unit IV Gender Issues; International Relations: Unit IV Gender Issues: Human Rights in India. 4. During the Induction Programme and mentor group meetings the students are sensitized to various gender issues. 5. There are fully functional Grievance Cell, Anti-ragging Cell and Committee for Prevention of Sexual Harassment. 6. Handbook of Code of Ethics and Conduct clearly states: No student shall engage in any act of eve teasing or harassment. Any such act is punishable offence. Such matters can be reported to the Committee for Prevention of Sexual Harassment of the college.

File Description	Documents
Annual gender sensitization action plan	https://www.gncsirsa.com/files/ugd/a63149_f84be65217a04ee19728188a83a2e2b6.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gncsirsa.com/files/ugd/a63149_44840fbb8a4544dc90341f4c2e8c0c71.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Nil

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **D. Any 1of the above**

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt. National College, Sirsa makes conscious and concerted efforts to make the college an inclusive institution. The students that enrol in college come from diverse regional, linguistic and socio-economic backgrounds. The issues of diversity and inclusiveness are included in classroom teaching, induction program and mentor groups meetings to ensure that the students learn to respect and appreciate diversity. The College strictly follows the reservation policies of Govt. of Haryana. Special committees like the SC, ST and OBC Scholarship Committee, Women Cell, Committee for the Physically Disabled, ensure equity and parity at every level in the college. Inclusiveness is one of the core values included in the Handbook of Ethics and Code of Conduct of the college. The colleges collaborate with Haryana Transport Department to get passes for students commuting from adjoining rural areas. . The college offers several financial assistance/scholarships to facilitate economically weaker students. The teachers adopt a bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance. The co-curricular activities present and celebrate cultural and linguistic diversity. The students are encouraged to express themselves in the language of their choice while participating in literary and cultural activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes various initiatives to sensitize students and employees to the values ingrained in our constitution. A variety of programmes and activities are conducted to make them aware of their constitutional obligations, duties and responsibilities as well as rights so that they can act as responsible citizens. Our constitutional values are the guiding spirit behind the code of ethics and code of conduct of the college. The college commemorates Independence Day, Republic Day and Constitution Day every year. Legal rights awareness programmes are organised by the Legal Literacy Cell of the college to spread awareness among students of their constitutional rights. Other Cells and committees also organise programmes to raise awareness about legal rights and obligations as citizens. Important instructions related to various statutory bodies (Anti- ragging Committee, Prevention of Sexual harassment Committee) are displayed at prominent locations in the college. Good citizenship not only requires an awareness of the rights and obligations that citizenship entails but also needs active involvement and meaningful participation in the community life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gncsirsa.com/_files/ugd/a63149_15822b5714354e2aaa9a29a2718ca35d.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code C. Any 2 of the above

of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates days of national and international importance in order to highlight pertinent issues and promote universal values and ethics. The important days celebrated during the session are:

1. Blood Donation Camp on Doctor's Day, GNC Sirsa- 01 Jul, 2021
2. Independence Day Celebrated 15 August, 2021
3. Participation of NCC cadets in Independence Day Parade at Shaheed Bhagat Singh Stadium, Sirsa
4. Lecture on "BHAGAT SINGH KE VICHARO KI SUMKALEEN PRSANGIKTA" on Birth Anniversary of Bhagat Singh -28 SEP, 2021
5. Extension Lecture By Shri S.L.Singla on Gandhi Jyanti- 01 October 2021
6. Constitution Day Celebration and Preamble reading -26 November 2021
7. Poster Making Competition on Birth Anniversary of DR. C.V. Raman was organized - 9 November 2021
8. Activities of College Level Essay Writing Competition, Speech Competition, Mehendi and Rangoli Competition were organized to mark

National Voter's Day- 22 Dec. 2021

9. International Women Day celebration by women cell of the college-08 March 2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice-Digitalization of Financial Transactions

Objective-To minimize paper work and streamline record keeping

Context-Making payments through cheques and drafts is a tedious and time consuming process

Practice- The college is moving towards digitalization of financial transactions

Evidence of Success- The college has made payments digitally .

Problems Encountered and Resources Required- Students do not feel comfortable with digital transactions because of lack of digital resources and skills Also required training programmes for non teaching staff.

Title of practice-To Promote Women's Health and Mental Well being

Objective-To Raise awareness of women health issues

Context-Lack of awareness about the issues of health, hygiene, and well being of women

Practice-The college has initiated the practice of organising regular health awareness programs and health check-up camps for women

Evidence of Success-The girl students and female staff were made aware of a variety of health issues and the measures to prevent or cure them

Problems Encountered and Resources Required-Monitoring health status of girls is a continuous process and needs medical check up and consultation over longer period of time

File Description	Documents
Best practices in the Institutional website	https://www.gncsirsa.com/files/ugd/a63149_60a50c0595964d63b38ca9f5150942c2.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is the oldest institution of higher learning of the area and has been serving the academic needs of the region by providing affordable and accessible quality education. The college is situated in the heart of Sirsa city. The rail and road connectivity of the city makes the college accessible to the students of the Sirsa district and adjoining areas of Haryana, Punjab and Rajasthan. The focus of the college is that no aspirant of higher education is deprived of education because of geographical, social or economic constraints. The college has affordable fee structure and offers many scholarships and freeships to the needy students. The Girls' Hostel provides accommodation at affordable rates. The college also runs evening shift for B.A. course for those students who work in order to earn. The college has oldest post graduate departments in the district and offers postgraduate courses in seven subjects and newly started M.COM course. The college has modern infrastructure for sports and co-curricular activities. Various activities are organised for students to hone their talent and skills, to sensitize them to various social issues and engage them in the process of positive social transformation.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a very effective mechanism of curriculum delivery which it has standardised after many years of experience in the field. The college strives for ensures effective curriculum delivery systematically and in strategically transparent mechanisms. The college is affiliated form CDLU, Sirsa which provides a common academic calendar having broad details of various activities like Examination holidays and teaching period per semester. The college follows the university's academic calendar and executes it after preparing the colleges own calendar. Effective delivery of the curriculum also needs updated teaching faculty. The college encourages the faculty to participate in various workshops/ seminars/ Orientation and Refresher courses etc to update their knowledge of the subject. An effective feedback mechanism is required to know the various shortcomings in the teaching-learning methods. The college collects feedback from the faculty and students and analyse it for the performance of the faculty and students and prepares further strategies for the betterment of the institution. The departments also maintain the results of the students for further planning and guidance.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The continuous Internal Evaluation is assessed at two levels by the Institution, 1) Institution Level 2) University Level At the institutional level, The Continuous Internal Evaluation is done through Internal Assessments and one class test every semester. The attendance of each student is also recorded as it is also associated with awards. course-wise assignments and tests are taken from the students at a definite time as mentioned in the

academic calendar of the college. In addition to these written assignments, an oral assessment is done through group discussion/ debates etc. The departments concerned maintain the records of all such activities. The CIE at the college level contributes to 20% of the total evaluation by the university. At the University level, The CIE also is catered with, which includes the Semester End examination, the project viva-voice; this keeps the student on constant evaluation. It consists of the remaining 80% assessment of the student The Practical Exams and final semester exams are held by the College and the External Examiners are appointed by the University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

156

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Gender Numbers of programs are conducted for women and girl students such as organization of folk dance competition, hemoglobin check up camps. The committee for Woman Anti harassment and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.S.S. unit of our college has been very proactive in conducting different

extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster competitions, presentations, etc.. 2.Environment and Sustainability N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the college during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, cleanliness, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns. Celebration of various special days like World Environment Day, N.S.S. Day, etc. 3. Human Values and Professional Ethics To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are by NSS. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

00

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.gncsirsa.com/sss
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	C. Feedback collected and analyzed
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.gncsirsa.com/sss
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
5394	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
2122	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
there is not any such mechanism at the college. The students used to contact the faculty , if they feel during the spare time.	

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
5394	121

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

GNC community believes that learning is not a teacher-centric exercise. It should attempt to cater to the needs of the student community. This faith is translated into practice by introducing innovative student centric methods along with the conventional teaching framework.

GNC also believes in the adoption of students' centric methods to enhance student involvement as a part of participative learning and problem solving methodology. Role Plays, Team works, Debates, Seminar Quizzes and case studies Specifically Students centric Teaching Methods are reflected Field Visit, Industrial visit & guest lectures.

Another successful strategy in student centric methodology is the introduction of open elective subjects (CBCS) in PG courses in all the teaching departments of the college. Students are given freedom to opt the courses of their choice.

Other initiatives are;

Induction program to the first year UG and PG students to initiate them into academics and campus life.

Various levels of Completion Programs like

- Poster Making,
 - Essay writing competitions ,
 - Speech competitions ,
 - Talent Search Completions
 - National Level of Quiz Completions
 - Motivational Lectures by Resource Persons
- Students actively participate in co-curricular and outreach activities organised by various Committees of the college.
 - Students are encouraged to contribute to the college magazine and also contribute to the newsletter of the Placement Cell and the National Service Scheme (NSS) that enhances their writing skills.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. ICT enabled teaching methodologies like e-mail, animated or live video demonstrations, online lectures, e-mails etc are regularly used by faculty.

ICT Tools:

1. Projectors- Projectors are available in different classrooms/labs

2. Desktop and Laptops- Arranged at Computer Lab and Faculty cabins all over the campus.

3. Printers- They are installed at Labs, HOD Cabins and all prominent places.

4. Photocopier machines - Multifunction printers are available at

all prominent places in the campus. There are photo state machines available in campus.

5. Scanners- Multifunction printers are available at all prominent places.

6. Seminar Room- One seminar hall is equipped with all digital facilities.

7. Smart Board- One smart board is installed in the campus.

8. Online Classes through (Zoom, Google Meet, CiscowebX, Google Classroom)

9. Digital Library resources (SOUL)

Video lecture- Recording of video lectures is made available to students for long term learning and future referencing.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

82

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

174	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
54	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
121	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and	

mode. Write description within 200 words.

Mechanism of internal assessment (I.A) is transparent and robust in terms of frequency and variety. Students are acquainted with basic eligibility for I.A evaluation through given Assignments.

At the beginning of session, the basic mechanism of I.A as laid down by CDLU is communicated to students. College notifies the evaluation process and related documentation on notice board. This includes the distribution of marks and schedule of I.A. Division of 20 marks is discussed in detail defining exactly how grading is done along with attendance policy during tutorial and regular classes. This way, students know right from the beginning that attendance is an important part of I.A scores.

Attendance of students is regularly marked in register by respective teacher which is monitored by principal of college. To make the mechanism of I.A robust, university cell and NSO committee ensures that university roll numbers are not issued to students who don't meet the eligibility criteria. There is complete transparency in the internal assessment for each assessment method.

All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At the beginning of the semester, faculty members inform the students about various components of internal assessment i.e. two assignments, one Class test and at least 75% attendance. The internal assessment test schedules are prepared as per university guidelines and are communicated to students well in advance.

There is full-fledged independent committee for smooth conduct of examination comprising of Centre superintendent and invigilators from other colleges. To ensure transparency and curb various malpractices, university is following the practice of appointing

Superintendent exam at centre and flying squad from other colleges.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

- The importance of the learning outcomes has been communicated to the teachers in every IQAC meeting and College Committee meeting
- The students are also made aware of the same through Tutorial meetings
- The institution is running Under Graduate (B.A, BA Economics Hons, B.sc, B. com) and Post Graduate (M.A English, Hindi Punjabi, Pol.Science, Psychology, History and M.A Economics) courses for the students. M.A.History and BA Hons Economics are introduced in the college from 2019-2020 session.

There are 21subjects in the college along with 32 subjects combinations such as English, Hindi, Political Science, Geography, Economics, Psychology, History, Music (Vocal and Instrumental) Physical Education, Public Administration, Punjabi, Environmental Studies, Computer Science, Computer Awareness Compulsory Computer Education(CCE) Chemistry, Physics, Botany, Zoology, Mathematics and Commerce. In addition to this BA Economics Hons introduced in the year (2019-20).

- In addition Master in Commerce (MCOM) is introduced in this academic session (2021-2022).

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.gncsirsa.com/courses-offered
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College has designed the teaching, learning and assessment strategies in tune with its vision and mission of the college. Each department has a different proposed outcome for each courses.

For evaluating this, the college has a common assessment system. The progress and performance of each student throughout the program is monitored through an organized mechanism.

The internal evaluation is based on two centralized examinations, first at the end of odd semester and the second at the end of even semester. Assignments, seminars and attendance are also considered. This strategy facilitates the continuous monitoring of students' progress.

- Internal and model examinations are scheduled and conducted as per the University examination calendar.
- Each department conducts class tests regularly for each course, the scores achieved are one of the indicators of the Course Outcomes.
- Each semester minimum two assignments are given to students and are taken into account for the internal assessment score.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

result register not ready yet

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.gncsirsa.com/sss>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The faculty members remain involved in Research Activities and for this College has provided Computer systems and wi-fi networks to all the departments in addition to Computer labs which are functional in many Departments. Many members of staff are pursuing doctorate degrees and incessantly publishing research papers in journals of national and international repute. Various innovative knowledge sharing methodologies are adopted by the staff by using latest technology such as Smart class rooms, Audio- video lectures, Google classrooms, PPTs and whatsapp group Discussions. College provides facility of Academic Leave to the faculty members participating in Seminars and Workshops. In addition to this the fee of Seminars, FDPs and workshops is also reimbursed by the college. Faculty members can also avail library resources (Physical as well as e- resource) of the College library, District Library and as well as Choudhary Devlal University Library.

Our classroom teaching In PG programmes also incorporates Group discussions, Case Studies, mock interviews and Presentations to enhance leadership and Research aptitude in students. Department of Sciences also have proper functioning labs for inculcating practical aspects of concepts which later on develops research aptitude.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

08

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

01

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven-day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Shramdan, Social interaction, Beti Bacho Beti Padhao, Environmental awareness, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Run for Unity, and Women's equities, organizing visits to Orphanages and old age homes, etc.

The college has an NCC unit. It aims at developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure, and the idea of self-service. Other than NSS and NCC units, the various departments of the college are conscious of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Soil and Water Testing, Plastic eradication, No vehicle day, All these mentioned activities have a positive impact on the students and they develop student community relationships, leadership skills, and self-confidence of students.

File Description	Documents
Paste link for additional information	https://www.gncsirsa.com/_files/ugd/a63149_5717a15a723e42a2833c056d288a2ac9.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

61

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4191

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms : There are 49 classrooms in the college campus. The different size classrooms are quite adequate to accommodate the students as per the requirements of classes. All rooms are airy and well spaced to provide healthy and hygienic study conditions to the students. They have a requisite number of dual desks or fixed furniture and have the facility of white or green board.

Smart Classrooms : There are 14 fully equipped smart classrooms with interactive boards and a good sound system.

Laboratories: There is a good infrastructure of laboratories in the college and there are separate labs in each teaching department where practicals as per prescribed syllabus are conducted. These labs are well equipped with necessary experimental facilities and are upgraded annually from the lab upgradation grant from DGHE. .

ICT : Each and every classroom/department is connected through wired/wireless LAN to provide high-speed internet facilities. 14 classrooms/labs are exclusively equipped with smart boards/LCD to make the lecture interesting and more effective. Total 193

computers are in college on record to meet the needs of students as well as administration.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_d5161adf7b26495a9a669fa9658a9c55.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural Activities : There is a well furnished multipurpose hall with good audio-visual facility in the college and it provides ready arrangements for organisation and rehearsal of cultural and literary events. In addition to this, there are two outdoor permanent stages to organise cultural activities, one in the college sports ground and another one in front of the principal office. A well furnished conference hall is also available in the college with all audio visual facilities for co-curricular/ extra-curricular activities. There are separate Music Departments for vocal and instrumental events and they cater not only for teaching students the subject of music but also for arranging performances during different functions and competitions.

Sports : There is a very large sports ground in the college for organising sports events. The multipurpose sports ground is regularly used for practice by students and for organising many inter college sports competitions. Besides this, the college has separate handball, basketball and badminton grounds for practice and organisation of the related sports events. There is an open gym facility as well as Indoor Gym facility in the college equipped with the latest gadgets for the physical fitness of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_408119b5079849d8a9ed4b92cd948d81.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_b83f3990d7504198b6ca441c47982274.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

7.825

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The SRR Library is equipped with the latest version of SOUL software. With this software, the library has computerised the issue / return of books. The library provides the following services to its members:

- **Computerized Services:** Computerized issue / return is working in the library through SOUL software.

- Online cataloguing OPAC service to search for library resources is also functional in the college library.
- E-Resources Facility: SRR Library subscribes to e-journals, e-books and databases. It regularly adds new resources to the collection for the benefits and easy access to all the users.
- Reference Service: SRR library has a rich collection of reference books in its classified reference section.
- Wi-Fi: Wi-Fi Facility is also available in the Library.
- Book Exhibition : The written-off books are exhibited in the library premises after writing off the books. The students or staff can purchase the exhibited books at a very nominal price.

ILMS : The college library was using Soul 2.0 which was purchased on 13.03.2008 with a payment of Rs. 58,244/- . The Soul software was upgraded from 2.0 to 3.0 on dated 21.02.2022 by making a payment of Rs. 1180/- (Supporting Documents Attached herewith)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_d50474ab722449af8c2d00fc84769ccf.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.2

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

668

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

- We have 193 branded computers with the latest Configuration.

- Administrative Office is well equipped with the latest computers, scanners and printers.
- All the computers of the college are connected through high speed LAN for providing high speed internet and sharing of printers and other facilities. All labs are inter connected using the latest D-Link CAT 6 wires, and latest switches.
- Wifi Facility is also available in all the departments and classrooms to make uninterrupted online classes in pandemic time.
- Licensed Softwares are purchased from time to time as per requirements. All the computer systems are purchased along with licensed windows.
- The Browsing Centre in the library gives access to e-learning material.
- High speed Internet Connection through Fibre and Lease Line available in the campus.
- CCTV: College labs, classrooms and all key points are under CCTV surveillance.
- Website: www.gncsirsa.edu.in , www.gncsirsa.com
- Email ID of the college: gnc@gncsirsa.com
- Every department has its own e-mail id for departmental purposes and research.
- 100 TB Space on Google Cloud for storage of official documents.
- Separate Email ID of staff members for official purpose on separate domain '@gncsirsa.com'
- AEBAS : Biometric Machines for Biometric attendance
- Separate Biometric Machines for Contractual Staff

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_b3578c9cdb204559a5d33952e039d735.pdf

4.3.2 - Number of Computers

193

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

12.45

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college adopts a systematic procedure for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. Every year each department gives a list of equipment, repairable or broken, called physical verification.

Physical facilities:For maintenance of a clean campus environment, grade IV staffs are assigned to various jobs and duties - cleaning of all rooms, corridors, toilets, compound, etc on regular basis.

Library: The Library Advisory Committee with the Principal as the chairperson and librarian as member secretary along with two senior faculties tackle all issues relating to the smooth and efficient functioning of the library. At the time of admission students are issued digitized library cards. Internet facility is provided in the library and students can access the facility for availing e-resources and other web based information.

Classrooms:Students as well as IV Class employees, are given the responsibility to keep the classrooms clean. Checking of fans, teaching aids etc in the classroom are done regularly.

Computers : There are 193 computers are in the college. The computers are purchased through the centralized purchase by the state government and issued/handed over to the different department/labs as per requirements.

Sports : There is a very large sports ground in the college for organising sports events. There is an open gym facility as well as Indoor Gym facility in the college equipped with the latest gadgets for the physical fitness of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
2663	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
00	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above
File Description	Documents
Link to Institutional website	https://www.gncsirsa.com/_files/ugd/a63149_97af2afedf3e4b0997317f18c429cccf.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
00	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

71

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Through subject society -students are office bearers in these subject societies . Representation of students in College IQAC. Student engagement in NSS,NCC,Sports and cultural activities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

819

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

ALUMNI ASSOCIATION of the college has been registered on dated 18-02-2020. The registration number of the association is HR/11/2020/01368. The Alumni association strives to connect alumni (former students) of the college with each other and with the college. Vision of the association is to Connect the college to the global community of the college alumni for support and development.

Objectives

To create a community of alumni that fosters lifelong engagement with one another and institutions.

To share members areas of knowledge and expertise, for the

benefit of students and college.

To increase employment opportunities through linkages with industries, companies, government, and non-government.

The Alumni Association believes in creating and maintaining association with its alumni. It provides an interface for establishing a link between alumni, staff and students of the institute. Alumni are currently working at various positions all over the globe and providing their mettle in all spheres. The college wants to get various above-mentioned benefits by actively engaging the alumni through this newly formed association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION

GNC Sirsa aspires to be a role model for institutional excellence in higher education among leading institutions in India as a multidisciplinary college fostering excellence in teaching, community service, capacity building and nurturing socially responsible leaders through an eclectic and sustainable approach.

MISSION

1. To facilitate access to higher education of national standards in this educationally backward, rurally dominated

district of Haryana.

2. To ensure easy access to higher education to all without any discrimination on the basis of caste, class, religion, gender, etc.
3. To develop inquisitive and scientific temperament among the students.
4. To develop awareness among the students about contemporary, socio economic, political issues concerning international, national and local standards.
5. To make the students socially responsible and morally strong so that they could become useful for the society as well as the nation with the strength of their character.
6. To nurture an ecosystem that promotes democratic values and creativity
7. To instil a culture of sensitivity towards gender issues, differently abled people, economically-weaker sections and marginalised communities
8. To promote civic ecology practices on campus and beyond for a sustainable relationship between human community and nature.

File Description	Documents
Paste link for additional information	https://www.gncsirsa.com/_files/ugd/a63149_020aa08881494d5d87cf73a1f390a990.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

GNC, Sirsa is successfully following the path of decentralisation and participative management. It is the core of the decentralised governance system being followed in the college. Principal, IQAC members and HODs of the various departments along with teaching and non-teaching staff members, supporting staff and other stakeholders and various other committees make a collective effort towards defining policies and procedures, framing guidelines for examination system, discipline, grievance and redressal, finance and other support services.

Principal is the head of the institution and chairperson of the

IQAC. All academic and operational policies are based on the unanimous decision of the Principal, College Council members & IQAC members. College Council members, HODs and other senior faculty members are consulted by the Principal when the major decisions are to be taken. Staff meetings are held at regular intervals for the consideration of their opinion and all are given equal freedom & opportunity to give their valuable suggestions and solutions for the problems. The diverse co-curricular/extra-curricular and extension activities are conducted by different designated cells, namely, NSS, NCC, Women Cell, Legal Literacy Cell, Placement Cell, Subject Societies, Cultural Committee and Sports Board.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_49c84c62c8914b759414934cad9d66f0.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Academics: To implement the strategies and perspective plans, in the field of academic enhancement, new PG/UG course

- M.Com

Infrastructure/Upgradation of IT cell: ,

- wi-fi enabled campus,
- The library, IT labs, staff rooms(Fully air-conditioned) as per the requirement to enrich the infrastructure.
- The college is continuously engaged in improving sports grounds, indoor and outdoor playgrounds.
- Upgradation of Science Laboratories

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_0b02580c4b684cd3860c4491f5fff7cb.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Principal is the Head of the institution. The Teaching Staff includes Associate Professors and Assistant Professors (including Extension Lecturers). The Ministerial Staff includes Deputy Superintendent, Assistant and Clerk/Steno. There are Senior Lab Attendants, Junior Lab Attendants and Lab Attendants for the laboratory works. Library Staff includes Restorer and Library Attendant. Mali, Peons and Chowkidars work as Supporting Staff(Class IV Staff).

Appointment and Service rules

Regular Teaching Staff gets appointments through Haryana Public Service Commission. Contractual Appointments are also made as per Haryana Government Outsourcing Policy. The services and assignment of works of the employees are governed by the policies and rules of the government. Assistant Professors are awarded Senior Scale and Selection Grade as per government rules. They are promoted as Associate Professors and are awarded Pay Band-4. Each Assistant Professor has to obtain the minimum score for API in CAS Promotions of Teachers and other Academic Staff.

In case of Non-Teaching Staff, they get the first ACP after 8 years of service, second ACP after 16 years of service and third ACP after completing 24 years of service. According to the 2016 Rules, Increments are given twice a year to every employee(in the months of January and July respectively).

File Description	Documents
Paste link for additional information	http://gncsirsa.edu.in/Data?Menu=rSas3impO6s=&SubMenu=uKvBbsfu9A0=
Link to Organogram of the institution webpage	https://www.gncsirsa.com/files/ugd/a63149_f73655145d8f42bba2236116d4f96b3f.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The success of an organisation depends upon the dedication and devotion of teaching and non teaching staff members. Various welfare measures for teaching and non-teaching staff including divyang persons are as follows:

For teaching staff:

- Various leaves like casual leave, maternity leave, paternity leave, abortion leave, child careleave, quarantine leave, blood donation leave, earned leave and medical leave as per Haryana government policy.
- Facility of various funds, schemes and allowances like EPF/ GPF/CPF/ NPS/ GIS, LTC, educational allowance and

conveyance allowance as per Haryana government rules for faculty members

- Provision of cashless medical facility and medical reimbursement as per state government guidelines.
- Faculty members are encouraged to participate in orientation and refresher courses, seminars, workshops and conferences and duty leave is sanctioned for the same.

For Non-teaching staff:

- Pension scheme OPS/NPS for non-teaching staff.
- Various leaves like casual leave, vacation leave, maternity leave, child care leave, blood donation leave, earned and medical leave.
- Provision of annual increments and promotions, cashless medical facility and medical reimbursement as per state government guidelines.
- Facility of various funds, schemes and allowances like EPF/ GPF/CPF/ NPS/ GIS,LTC, uniform allowance and conveyance allowance as per Haryana government rules.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_4b37f69fe623448aabe07ba417e978d6.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

09

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

01

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

GNC, Sirsa applies the Performance Based Appraisal System through annual Academic Performance Indicator to assess the performance of the teaching staff as per the UGC guidelines implemented by Haryana Govt. The performance appraisal report is to be filled by the teaching staff in a given prescribed proforma which includes three main categories i.e. Category one contains Teaching, Learning and Evaluation-related activities. Category two contains Co-curricular, Extension and Professional Development related activities. And Category three is mainly focused on Research and Academic contributions. For the teaching staff the first reviewing authority is the Principal and after the remarks of the Principal, the ACR is sent to the Director Higher Education. All the faculty members are provided dongles having their digital signatures for filling up their online ACR's in a secure and speedy way.

Non-teaching staff:- Every non-teaching staff member is assessed for his/her performance according to his/her works, duties and responsibilities assigned by the Principal. ACR (Annual Confidential Report) is to be filled by every non teaching staff after that grading is assigned by the Principal according to his/her performance. The systematic procedure has helped the principal to motivate the employees for better performance.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_0b6830044477483f9bcddadede32fa37.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Being a Government institution, GNC, Sirsa follows the financial rules and regulations framed by the Finance Department, Govt. of Haryana. There is a provision of external and Internal financial audits as per government rules after every five to seven years. The Youth Red Cross Fund is audited by CA Ishu Bansal and Associates every year.

Mechanism for Settling Audit Objections: The Audit Objections are studied in depth and the reasons for the objections are traced and detected. After finding out the reasons, the responsibility is fixed as per the norms. Thus, Audit objections are settled according to the instructions of the Auditor. Further, recoveries are made and mistakes are corrected as per the rules. If any Record is found missing, then the record is traced and presented before the Auditor and the Paras are settled. Sometimes recoveries are to be made from the defaulting officer. In addition to it, cash book and stock registers are maintained for multiple funds like university fund, Red Cross Fund, A.F., R.K. funds etc. which are generated from fees and funds deposited by students. The verification of cash books are duly done by bursar as well as Principal on monthly basis.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_88d3c6e8b9cf478395ef87a8e72fe92e.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

This college is a government establishment and financial matters are governed by the general rules and regulations framed by the Finance Department of Government of Haryana and the policy guidelines issued by Department of Higher Education, Haryana. The government grants are the major source of financial resources. These are sanctioned for different purposes by Department of Higher Education, Haryana which are salary of the staff, the conduct of various co-curricular/extra-curricular activities, the up-gradation of infrastructural and laboratory facilities, the purchase of library books, the maintenance and enhancement of ICT facilities, the addition of new infrastructure and other related activities. In addition to this, the college receives fees and funds from students and these funds are used for earmarked activities related to students' teaching-learning, co-curricular/extra-curricular activities. The College also receives funds from alumni which is also used as per policy made for this purpose.

The college administration ensures that the mobilized financial resources should be optimally used for the desired purpose without any pilferage and in a transparent manner. The college utilizes the funds and grants with the help of quotation based procedures adopted by the purchase committee as well as procurement through the GeM portal.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_87cd34f9e36b416fb1f4b2825a577825.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC embarked upon its journey in the college in the year 2012. IQAC of the college verifies the process of API score of the teaching staff. A proper format is used for forwarding the API cases and the summary of the scores which is verified by the IQAC Committee. All the Assistant Professors who wanted to get their API scores verified by the IQAC, submit their cases to the IQAC Coordinator. Once all the cases were received, then cases were examined and verified by the IQAC Committee. In addition to it, the teaching learning process is monitored and reviewed by IQAC and Principal. The principal is the key authority to monitor the classes on a daily basis through CCTV surveillance as well as through personal visits.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_4f351cd249a74a6fbce32f2bcc8b7ace.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

With the continuation for quality improvement, IQAC has suggested to strengthen the mentorship system in which mentor can have open dialogue with mentee to inculcate institutional values. So that mentees have a quality feedback system and grievance redressal mechanism.

In the sequence of IQAC initiatives, the performance audit of

various cells and activities were conducted to improve the documentation and operational efficiency of various departments. The IQAC has emphasized on extension activities related to current issues faced by society i.e. Drug abuse etc. IQAC has also suggested for periodic audit of Alumni funds to keep a check on proper utilization of funds. For the preparation of third cycle of NAAC accreditation, IQAC also discussed about revised guidelines of NAAC and criterion-wise review of data.

File Description	Documents
Paste link for additional information	https://a6314956-2f2a-40c1-9d38-fb96bfc3292d.usrfiles.com/ugd/a63149_748fc04f71aa49389c7ecf39212d1bf3.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.gncsirsa.com/_files/ugd/a63149_b9b171b00ca145d38a8441205f16661b.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Govt. National College aims to achieve gender equality at all levels - administrative, academic, co- curricular and extensions activities. 1. There is an active and vibrant Women Cell in the college that organises various activities to ensure physical and mental well being of the girl students and empower girl student. 2. There is equal representation of female staff in administrative bodies of the college and active and equal participation in functioning of the college. 3. Prescribed curricula in several courses provide important platform to engage in discussions regarding gender issues. M.A. (English): Literature and Gender M.A. (Political Science): Gender is included in the following papers : Indian Govt. and Politics: Unit IV Gender Issues; International Relations: Unit IV Gender Issues: Human Rights in India. 4. During the Induction Programme and mentor group meetings the students are sensitized to various gender issues. 5. There are fully functional Grievance Cell, Anti-ragging Cell and Committee for Prevention of Sexual Harassment. 6. Handbook of Code of Ethics and Conduct clearly states: No student shall engage in any act of eve teasing or harassment. Any such act is punishable offence. Such matters can be reported to the Committee for Prevention of Sexual Harassment of the college.

File Description	Documents
Annual gender sensitization action plan	https://www.gncsirsa.com/files/ugd/a63149_f84be65217a04ee19728188a83a2e2b6.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.gncsirsa.com/files/ugd/a63149_44840fbb8a4544dc90341f4c2e8c0c71.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Nil

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Govt. National College, Sirsa makes conscious and concerted efforts to make the college an inclusive institution. The students that enrol in college come from diverse regional, linguistic and socio-economic backgrounds. The issues of diversity and inclusiveness are included in classroom teaching, induction program and mentor groups meetings to ensure that the students learn to respect and appreciate diversity. The College strictly follows the reservation policies of Govt. of Haryana. Special committees like the SC, ST and OBC Scholarship Committee, Women Cell, Committee for the Physically Disabled, ensure equity and parity at every level in the college. Inclusiveness is one of the core values included in the Handbook of Ethics and Code of Conduct of the college. The colleges collaborate with Haryana Transport Department to get passes for students commuting from adjoining rural areas. . The college offers several financial assistance/scholarships to facilitate economically weaker students. The teachers adopt a bi-lingual mode of teaching, wherever required, to assist students with linguistic challenges. This helps students enhance their academic performance. The co-curricular activities present and celebrate cultural and linguistic diversity. The students are encouraged to express themselves in the language of their choice while participating in literary and cultural activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college undertakes various initiatives to sensitize students and employees to the values ingrained in our constitution. A variety of programmes and activities are conducted to make them aware of their constitutional obligations, duties and responsibilities as well as rights so that they can act as responsible citizens. Our constitutional values are the guiding spirit behind the code of ethics and code of conduct of the college. The college commemorates Independence Day, Republic Day and Constitution Day every year. Legal rights awareness programmes are organised by the Legal Literacy Cell of the college to spread awareness among students of their constitutional rights. Other Cells and committees also organise programmes to raise awareness about legal rights and obligations as citizens. Important instructions related to various statutory bodies (Anti-ragging Committee, Prevention of Sexual harassment Committee) are displayed at prominent locations in the college. Good citizenship not only requires an awareness of the rights and obligations that citizenship entails but also needs active involvement and meaningful participation in the community life.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.gncsirsa.com/_files/ugd/a63149_15822b5714354e2aaa9a29a2718ca35d.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website

C. Any 2 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates days of national and international importance in order to highlight pertinent issues and promote universal values and ethics. The important days celebrated during the session are:

1. Blood Donation Camp on Doctor's Day, GNC Sirsa- 01 Jul, 2021
2. Independence Day Celebrated 15 August, 2021
3. Participation of NCC cadets in Independence Day Parade at Shaheed Bhagat Singh Stadium, Sirsa
4. Lecture on "BHAGAT SINGH KE VICHARO KI SUMKALEEN PRSANGIKTA" on Birth Anniversary of Bhagat Singh -28 SEP, 2021
5. Extension Lecture By Shri S.L.Singla on Gandhi Jyanti- 01 October 2021
6. Constitution Day Celebration and Preamble reading -26 November 2021
7. Poster Making Competition on Birth Anniversary of DR. C.V. Raman was organized - 9 November 2021

8. Activities of College Level Essay Writing Competition, Speech Competition, Mehandi and Rangoli Competition were organized to mark National Voter's Day- 22 Dec. 2021

9. International Women Day celebration by women cell of the college-08 March 2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice-Digitalization of Financial Transactions

Objective-To minimize paper work and streamline record keeping

Context-Making payments through cheques and drafts is a tedious and time consuming process

Practice- The college is moving towards digitalization of financial transactions

Evidence of Success- The college has made payments digitally .

Problems Encountered and Resources Required- Students do not feel comfortable with digital transactions because of lack of digital resources and skills Also required training programmes for non teaching staff.

Title of practice-To Promote Women's Health and Mental Well being

Objective-To Raise awareness of women health issues

Context-Lack of awareness about the issues of health, hygiene, and well being of women

Practice-The college has initiated the practice of organising regular health awareness programs and health check-up camps for women

Evidence of Success-The girl students and female staff were made aware of a variety of health issues and the measures to prevent or cure them

Problems Encountered and Resources Required-Monitoring health status of girls is a continuous process and needs medical check up and consultation over longer period of time

File Description	Documents
Best practices in the Institutional website	https://www.gncsirsa.com/_files/ugd/a63149_60a50c0595964d63b38ca9f5150942c2.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college is the oldest institution of higher learning of the area and has been serving the academic needs of the region by providing affordable and accessible quality education. The college is situated in the heart of Sirsa city. The rail and road connectivity of the city makes the college accessible to the students of the Sirsa district and adjoining areas of Haryana, Punjab and Rajasthan. The focus of the college is that no aspirant of higher education is deprived of education because of geographical, social or economic constraints. The college has affordable fee structure and offers many scholarships and freeships to the needy students. The Girls' Hostel provides accommodation at affordable rates. The college also runs evening shift for B.A. course for those students who work in order to earn. The college has oldest post graduate departments in the district and offers postgraduate courses in seven subjects and newly started M.COM course. The college has modern infrastructure for sports and co-curricular activities. Various activities are organised for students to hone their talent and skills, to sensitize them to various social issues and engage them in the process of positive social transformation.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- 1 - To Install solid waste management system in college .
- 2 -To open Vita booth in the college campus .
- 3 - Feedback will be collected from all stakeholders.