



Handbook of Informations for Admissions 2025-26



ABOUT COLLEGE



Late Sh. P.S. Multani

Retired I.A.S

Founder of G.N.C. Sirsa

Govt. National College, Sirsa was established in 1957 by a visionary Sh. P.S. Multani, the then Sub Divisional Officer (Civil) of Sirsa with the help of local people with their generous donations comprising about 36 acres in the heart of the city as a Private College named and styled as National College, Sirsa to cater to the Higher Educational needs of the entire area with all the three streams Arts, Commerce and Science, initially affiliated with Kurukshetra University. It was taken over by Haryana Government in the year 1979 and over the years its affiliating University kept changing by various governmental decisions and presently it is affiliated to Ch. Devi Lal University Sirsa. During these long years this college has flourished and achieved a lot in academics, cultural and sports activities but decreased in its geographical area as a number of institutions like Govt. College for Women, District Library, Bal Bhawan and Helen Keller Blind School etc. have been carved out of its land leaving only 18 acres with it. But institutions are not made by land only and G.N.C. Sirsa has proved it beyond any doubt.

VISION

GNC Sirsa aspires to be a role model for institutional excellence in higher education among leading institutions in India as a multidisciplinary college fostering excellence in teaching, community service, capacity building and nurturing socially responsible leaders through an eclectic and sustainable approach.

MISSION

In pursuit of its Vision, GNC Sirsa shall strive to provide an enriching and intellectually engaging learning environment for students:

- To facilitate access to higher education of national standards in this educationally backward, rurally dominated district of Haryana.
- To ensure easy access to higher education to all without any discrimination on the basis of caste, class, religion, gender, etc.
- To develop inquisitive and scientific temperament among the students.
- To develop awareness among the students about contemporary, socio-economic, political issues concerning international, national and local standards.
- To make the students socially responsible and morally strong so that they could become useful for the society as well as the nation with the strength of their character.
- To nurture an ecosystem that promotes democratic values and creativity
- To instill a culture of sensitivity towards gender issues, differently abled people, economically-weaker sections and marginalized communities
- To promote civic ecology practices on campus and beyond for a sustainable relationship between human community and nature.

PRINCIPAL'S MESSAGE

I, Prof. Harjinder Singh, an ex-student of this college, feel overwhelmed to be a part of this esteemed institution, Govt. National College Sirsa, which is one of the premier institutes of the state. Here students are provided quality education and are thus prepared morally and ethically to be the successful and positive citizens of the globe. Today obtaining mere degrees is not of much use and thus we always strive for holistic development of young minds. Our mission is to prepare successful global citizens who are empathetic human beings as well as successful in their social, familial and professional endeavours. We believe that whole earth is a family and wish our students to have faith in the same i.e. वसुधैव कुटुम्बकम्। To achieve this goal this institution provides all desired facilities such as Sports, Cultural activities, Legal Literacy, NSS, NCC, Computer Education etc., supported by Subject societies, Placement cell, Earn while you learn etc. It is our earnest desire that the students who get education from our college should not only come up to the expectations of their parents, society and country but should also contribute to the welfare of humanity. It is a matter of pleasure that we are successful in this effort. After being educated from this college, many students have attained utmost success in various fields like Research, Sports, Politics, Literature, Theatre, Industry, Business enterprises and Civil Services etc. in India as well as abroad. Hopefully they will achieve more in future and bring laurels to their institution. All this would not have been possible without untiring hard work put in by learned teachers and ministerial staff of this college. I extend my heartfelt wishes to all the Faculty members, supporting staff and most importantly my students. We all will work together for the betterment of the student community and the society so as to take the name of this institute to greater heights and its usefulness to humanity in general. Therefore let's join hands and without getting tired in working with full vim, vigour and vitality to realise our dreams. I wish best of luck to one and all!

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C O U R S E S A V A I L A B L E

UNDER-GRADUATE COURSES

- Bachelor of Arts (Govt)
- Bachelor of Arts -Evening (Govt)
- Bachelor of Arts with Major in Economics (Govt)
- Bachelor of Business Administration (Govt)
- Bachelor of Commerce (Govt)
- Bachelor of Science in Life Sciences (Govt)
- Bachelor of Science in Physical Sciences (Govt)

POST-GRADUATE COURSES

- Master of Arts - Economics (Govt)
- Master of Arts - English (Govt)
- Master of Arts - Hindi (Govt)
- Master of Arts - History (Govt)
- Master of Arts - Political Science (Govt)
- Master of Arts - Psychology (Govt)
- Master of Arts - Punjabi (Govt)
- Master of Commerce (Govt)
- Master of Science - Chemistry (Govt)
- Post Graduate Diploma in Business Administration (Govt)
- Post Graduate Diploma in Computer Applications (Govt)

UNDER-GRADUATE COURSES

Seats Matrix (Undergraduate Classes)

S. No.	Course Name	Course Type	Total Seats	Sports Seats
1	Bachelor of Arts (Govt)	Govt	1120	5
2	Bachelor of Arts -Evening (Govt)	Govt	240	5
3	Bachelor of Arts with Major in Economics (Govt)	Govt	40	2
4	Bachelor of Business Administration (Govt)	Govt	40	2
5	Bachelor of Commerce (Govt)	Govt	240	5
6	Bachelor of Science in Life Sciences (Govt)	Govt	160	2
7	Bachelor of Science in Physical Sciences (Govt)	Govt	320	5

Seats Matrix (Post Graduate Classes)

Sr No.	Course Name	Course Type	Total Seats	Sports Seats
1	Master of Arts - Economics (Govt)	Govt	45	2
2	Master of Arts - English (Govt)	Govt	40	2
3	Master of Arts - Hindi (Govt)	Govt	40	2
4	Master of Arts - History (Govt)	Govt	40	2
5	Master of Arts - Political Science (Govt)	Govt	40	2
6	Master of Arts - Psychology (Govt)	Govt	40	2
7	Master of Arts - Punjabi (Govt)	Govt	40	2
8	Master of Commerce (Govt)	Govt	40	2
9	Master of Science - Chemistry (Govt)	Govt	40	2
10	Post Graduate Diploma in Business Administration (Govt)	Govt	40	2
11	Post Graduate Diploma in Computer Applications (Govt)	Govt	30	1

Departments

SNO	DEPARTMENT	BLOCK	ROOM
1.	BOTANY	SCIENCE BLOCK	136
2.	CHEMISTRY	SCIENCE BLOCK	104A/108
3.	COMMERCE	COMMERCE BLOCK	208A
4.	COMPUTER SCIENCE	SCIENCE BLOCK	120A
5.	ECONOMICS	ARTS BLOCK	45
6.	ENGLISH	ARTS BLOCK	05
7.	ENVIRONMENTAL SCIENCE	-	-
8.	GEOGRAPHY	ARTS BLOCK	
9.	HINDI	ARTS BLOCK	
10.	HISTORY	ARTS BLOCK	
11.	MATHS	SCIENCE BLOCK	
12.	MUSIC (I)	ARTS BLOCK	
13.	MUSIC (V)	ARTS BLOCK	
14.	PHYSICAL EDUCATION	ARTS BLOCK	
15.	PHYSICS	ARTS BLOCK	
16.	POLITICAL SCIENCE	ARTS BLOCK	
17.	PSYCHOLOGY	SCIENCE BLOCK	
18.	PUBLIC ADMINISTRATION	ARTS BLOCK	
19.	PUNJABI	MA BLOCK	
20.	ZOOLOGY	SCIENCE BLOCK	137

List of Teaching Staff

1. DEPARTMENT OF BOTANY

- i. Sh. Janak Raj, Associate Professor
- ii. Dr. Surekha, Associate Professor

2. DEPARTMENT OF CHEMISTRY

- i. Dr. Manoj Kumar, Assistant Professor
- ii. Sh. Manish Kumar, Extension Lecturer
- iii. Ms. Diksha Rani, Extension Lecturer
- iv. Ms. Pooja Rani, Extension Lecturer
- v. Ms. Shikha Rani, Extension Lecturer
- vi. Sh. Sanjeev Kumar, Extension Lecturer
- vii. Ms. Pawanvir Kaur, Extension Lecturer
- viii. Sh. Gobind Goyat, Extension Lecturer

3. DEPARTMENT OF COMMERCE

- i. Ms. Preeti Monga, Associate Professor
- ii. Dr. Naveen Kumar, Associate Professor
- iii. Dr. Samriti Kamboj, Associate Professor
- iv. Dr. Sakshi Mehta, Assistant Professor
- v. Ms. Manju Bala, Assistant Professor
- vi. Ms. Geeta, Assistant Professor
- vii. Ms. Navpreet Kaur, Extension Lecturer
- viii. Ms. Shalini, Extension Lecturer
- ix. Ms. Meenu Bala, Extension Lecturer
- x. Sh. Jaswant, Extension Lecturer

4. DEPARTMENT OF COMPUTER SCIENCE

- i. Sh. Bharat Bhushan, Assistant Professor
- ii. Ms. Manjeet Kaur, Assistant Professor
- iii. Ms. Paramjeet Kaur, Assistant Professor
- iv. Ms. Mandeep Kaur, Extension Lecturer
- v. Dr. Raj Kumari, Extension Lecturer
- vi. Ms. Saroj Rani, Computer Instructor
- vii. Sh. Kuldeep Arora, Computer Instructor

5. DEPARTMENT OF ECONOMICS

- i. Sh. Surender Kumar, Associate Professor
- ii. Sh. Ram Kumar, Assistant Professor
- iii. Dr. Indra Jakhar, Assistant Professor

iv. Dr. Rajdeep Kaur, Assistant Professor

v. Dr. Amandeep, Assistant Professor

6. DEPARTMENT OF ENGLISH

i. Dr. Satyapaul, Associate Professor

ii. Dr. Meet, Associate Professor

iii. Dr. Manju Mehta, Assistant Professor

iv. Dr. Ashok, Assistant Professor

v. Dr. Satpal, Extension Lecturer

vi. Dr. Shobha, Extension Lecturer

vii. Sh. Dinesh, Extension Lecturer

viii. Dr. Poonam Setia, Extension Lecturer

ix. Ms. Neeru Bala, Extension Lecturer

7. DEPARTMENT OF ENVIRONMENTAL SCIENCE

i. Dr. Savita, Extension Lecturer

8. DEPARTMENT OF GEOGRAPHY

i. Sh. Raj Kumar, Extension Lecturer

ii. Sh. Subhash, Extension Lecturer

9. DEPARTMENT OF HINDI

i. Ms. Karamjeet Kaur, Assistant Professor

ii. Dr. Sandeep Kumar, Assistant Professor

iii. Ms. Prianka Rani, Extension Lecturer

iv. Ms. Deepwali Devi, Extension Lecturer

v. Ms. Meenu Rani, Extension Lecturer

vi. Sh. Sunil Kumar, Extension Lecturer

vii. Ms. Saroj Bala, Extension Lecturer

viii. Sh. Ramesh, Extension Lecturer

10. DEPARTMENT OF HISTORY

i. Dr. Vikas Nain, Associate Professor

ii. Sh. Mohan Lal, Extension Lecturer

11. DEPARTMENT OF MATHS

i. Dr. Veena Raheja, Associate Professor

ii. Dr. Bablish Jhorar, Assistant Professor

iii. Lt. Sher Singh, Assistant Professor

12. DEPARTMENT OF MUSIC (I)

i. Dr. Seema Rani, Assistant Professor

13. DEPARTMENT OF MUSIC (V)

- i. Vacant
- 14. DEPARTMENT OF PHYSICAL EDUCATION
 - i. Dr. Baldev Singh, Associate Professor
- 15. DEPARTMENT OF PHYSICS
 - i. Dr. Bharti Sharma, Assistant Professor
 - ii. Ms. Seema Rani, Extension Lecturer
 - iii. Sh. Kuldeep Kumar, Extension Lecturer
 - iv. Ms. Sarita, Extension Lecturer
- 16. DEPARTMENT OF POLITICAL SCIENCE
 - i. Dr. Manju Bala, Assistant Professor
 - ii. Dr. Sandeep Beniwal, Assistant Professor
 - iii. Dr. Sanjeet Kumar, Extension Lecturer
 - iv. Dr. Sita Ram, Extension Lecturer
- 17. PSYCHOLOGY
 - i. Dr. Gurnam Singh, Associate Professor
 - ii. Dr. Minakshi, Extension Lecturer
 - iii. Dr. Vandana Kotach, Extension Lecturer
 - iv. Dr. Anudeep, Extension Lecturer
 - v. Ms. Poonam Sethi, Extension Lecturer
- 18. PUBLIC ADMINISTRATION
 - i. Dr. Jeet Ram Sharma, Associate Professor
- 19. PUNJABI
 - i. Dr. Harvinder Singh, Associate Professor
 - ii. Dr. Anita Maria, Associate Professor
 - iii. Dr. Lakhvir Singh, Extension Lecturer
 - iv. Dr. Amandeep Kaur, Extension Lecturer
- 20. ZOOLOGY
 - i. Dr. Vivek Goyal, Associate Professor
 - ii. Dr. Ramesh Soni, Assistant Professor

List of Non-Teaching Staff

1. Head of the Institution

- i. Prof. Harjinder Singh , Principal

2. Administrative Staff

- i. Pardeep Kumar, Deputy Superintendent
- ii. Rakesh Jain, Jr. Scale Steno
- iii. Sanjay Kumar, Assistant
- iv. Sunil Kumar, Clerk
- v. Vinod Bana, Clerk
- vi. Rajni, Clerk
- vii. Bharat Bhushan, Clerk
- viii. Rai Sahab, Clerk
- ix. Gursimran Kaur, Clerk [HKRN]
- x. Mahavir, Peon
- xi. Sonu, Peon
- xii. Narender Kumar, Peon
- xiii. Sheetal Rani, Peon
- xiv. Baldev Singh, Peon
- xv. Lakhvinder Singh, Mali [Contractual]
- xvi. Dhan Bhadur Mehar, Chowkidar, [HKRN]
- xvii. Jasvir, Chowkidar, [HKRN]
- xviii. Harish, Chowkidar, [HKRN]
- xix. Papu Ram, Chowkidar, [HKRN]
- xx. Sanjay, Chowkidar, [HKRN]
- xxi. Chhinder Kaur, Sweeper, [HKRN]
- xxii. Pushpa, Sweeper, [HKRN]
- xxiii. Rajkumar, Sweeper, [HKRN]
- xxiv. Sandeep, Sweeper, [HKRN]
- xxv. Satnam Singh, Sweeper, [HKRN]
- xxvi. Surender Kumar, Sweeper, [HKRN]
- xxvii. Sushil Rani, Sweeper, [HKRN]

3. Lab Staff

- i. Ajay Kumar, Junior Lecture Assistant (JLA)
- ii. Dharamveer Sharma, Junior Lecture Assistant (JLA)
- iii. Ramkishor, Junior Lecture Assistant (JLA)
- iv. Partap Singh, Junior Lecture Assistant (JLA)

- v. Jasrath, Junior Lecture Assistant (JLA)
 - vi. Zile Singh, Junior Lecture Assistant (JLA)
 - vii. Narender Singh, Junior Lecture Assistant (JLA)
 - viii. Usha Rani, Junior Lecture Assistant (JLA)
 - ix. Karamvir, Tabla Player
 - x. Jitender Kumar, Computer Attendant, [Contractual]
 - xi. Anil Sharma, Lab Attendant
 - xii. Gurusevak Singh, Lab Attendant
 - xiii. Ajay Kumar, Lab Attendant
 - xiv. Ram Phal, Lab Attendant
 - xv. Gurvinder Kumar, Lab Attendant, [HKRN]
 - xvi. Suresh Kumar, Lab Attendant, [HKRN]
 - xvii. Sarita, Lab Attendant, [HKRN]
 - xviii. Nisha, Lab Attendant, [HKRN]
4. Library Staff
- i. Sanjeet Kumar, Junior Librarian
 - ii. Priya Nagpal, Junior Librarian
 - iii. Sunil Kumar, Restorer, [HKRN]
 - iv. Shikha, Restorer, [HKRN]
 - v. Ravinder, Library Attendant
 - vi. Yogesh, Library Attendant
 - vii. Pooja Rani, Library Attendant

Subject Combination Available

B.A. Ist Year

Combi No.	Combination Subjects	SEATS
1E	English,Economics,Geography	24
1H	Hindi,Economics,Geography	24
2E	English,Economics,Health and Physical education	10
2H	Hindi,Economics,Health and Physical education	10
3E	English,Economics,History	8
3H	Hindi,Economics,History	8
4E	English,Economics,Mathematics	12
4H	Hindi,Economics,Mathematics	12
5E	English,Economics,Political Science	16
5H	Hindi,Economics,Political Science	16
6E	English,Economics,Psychology	12
6H	Hindi,Economics,Psychology	12
7E	English,Economics,Public Administration	8
7H	Hindi,Economics,Public Administration	8
8E	English,Economics,Punjabi	10
8H	Hindi,Economics,Punjabi	10
9E	English,Geography,History	24
9H	Hindi,Geography,History	24
10E	English,Geography,Mathematics	16
10H	Hindi,Geography,Mathematics	16
11E	English,Geography,Political Science	50
11H	Hindi,Geography,Political Science	50
12E	English,Geography,Psychology	20
12H	Hindi,Geography,Psychology	20
13E	English,Geography,Public Administration	16
13H	Hindi,Geography,Public Administration	16
14E	English,Geography,Punjabi	16
14H	Hindi,Geography,Punjabi	16
15E	English,Health and Physical education,History	8
15H	Hindi,Health and Physical education,History	8
16E	English,Health and Physical education,Public Administration	12

Combi No.	Combination Subjects	SEATS
16H	Hindi,Health and Physical education,Public Administration	12
17E	English,Health and Physical education,Punjabi	10
17H	Hindi,Health and Physical education,Punjabi	10
18E	English,History,Political Science	50
18H	Hindi,History,Political Science	50
19E	English,History,Psychology	8
19H	Hindi,History,Psychology	8
20E	English,History,Public Administration	4
20H	Hindi,History,Public Administration	4
21E	English,History,Punjabi	16
21H	Hindi,History,Punjabi	16
22E	English,Mathematics,Psychology	12
22H	Hindi,Mathematics,Psychology	12
23E	English,Music (Instrumental),Political Science	6
23H	Hindi,Music (Instrumental),Political Science	6
24E	English,Music (Instrumental),Public Administration	4
24H	Hindi,Music (Instrumental),Public Administration	4
25E	English,Music (Instrumental),Punjabi	10
25H	Hindi,Music (Instrumental),Punjabi	10
26E	English,Music (Vocal),Political Science	6
26H	Hindi,Music (Vocal),Political Science	6
27E	English,Music (Vocal),Public Administration	4
27H	Hindi,Music (Vocal),Public Administration	4
28E	English,Music (Vocal),Punjabi	10
28H	Hindi,Music (Vocal),Punjabi	10
29E	English,Political Science,Psychology	8
29H	Hindi,Political Science,Psychology	8
30E	English,Political Science,Punjabi	20
30H	Hindi,Political Science,Punjabi	20
31E	English,Psychology,Punjabi	10
31H	Hindi,Psychology,Punjabi	10
32E	English,Public Administration,Punjabi	10
32H	Hindi,Public Administration,Punjabi	10

Combi No.	Combination Subjects	SEATS
O1	Economics,History,Political Science	30
O2	Economics,Geography,Political Science	30
O3	Economics,History,Public Administration	20
O4	Geography,History,Political Science	40
O5	Geography,History,Public Administration	20
O6	English,Hindi,Economics	10
O7	English,Hindi,History	22
O8	English,Hindi,Geography	22
O9	English,Hindi,Political Science	22
O10	English,Hindi,Public Administration	4
	Total Seats	1120

B.Sc. Ist Year (Life Sciences)

Combi No.	Combination Subjects	SEATS
1	Botany,Chemistry,Zoology	160

B.Sc. Ist Year (Physical Sciences)

Combi No.	Combination Subjects	SEATS
1	Computer Science,Mathematics,Physics	80
2.	Chemistry,Mathematics,Physics	240

GOVT. NATIONAL COLLEGE, SIRSA : Admissions 2025-26**Fees Structure for Class : UG-01**

Sr.No	Fee/Fund	BA-I	BA-I(EV)	BA-I(MIE)	BBA-I	BCOM-I	BSC-I (LS)	BSC-I (PS)
1	Admission Fee	10	10	10	10	10	10	10
2	Admission Late Fee	0	0	0	0	0	0	0
3	Alumni Fund	100	100	100	100	100	100	100
4	Amalgamated Fund (AF)	204	204	204	204	204	204	204
5	Any Additional Fee/Fund, If any (as per Affiliating University/Govt Norms)	5	5	5	5	5	5	5
6	Audio Visual Aid Fee	0	0	0	0	0	0	0
7	Book Bank Fee	0	0	0	0	0	0	0
8	Building Fund	20	20	20	20	20	20	20
9	Career Counselling/Guidance Fee	0	0	0	0	0	0	0
10	College Function Fee	0	0	0	0	0	0	0
11	College Security	0	0	0	0	0	0	0
12	Commerce Fund	0	0	0	0	72	0	0
13	Computer Fund	0	0	0	0	0	0	0
14	Correspondence Fee	0	0	0	0	0	0	0
15	Curriculum Charges	0	0	0	0	0	0	0
16	Dilapitation Fund	5	5	5	5	5	5	5
17	Education Tour Fee	0	0	0	0	0	0	0
18	Electricity Fund	120	120	120	120	120	120	120
19	Eligibility Fees	100	100	100	100	100	100	100
20	EVS Fund	0	0	0	0	0	0	0
21	Generator Charges	0	0	0	0	0	0	0
22	Health Fund	10	10	10	10	10	10	10
23	Holiday Home Fee	10	10	10	10	10	10	10
24	Honours Fee/Fund	0	0	0	0	0	0	0
25	House Exam Fund	15	15	15	15	15	15	15
26	Identity Card Fund	20	20	20	20	20	20	20
27	Library Security	500	500	500	500	500	500	500
28	Magazine Fund	16	16	16	16	16	16	16

GOVT. NATIONAL COLLEGE, SIRSA : Admissions 2025-26**Fees Structure for Class : UG-01**

Sr.No	Fee/Fund	BA-I	BA-I(EV)	BA-I(MIE)	BBA-I	BCOM-I	BSC-I (LS)	BSC-I (PS)
29	Migration Fee	100	100	100	100	100	100	100
30	NCC	2	2	2	2	0	2	2
31	NEP Exam Fee	160	160	160	160	160	160	160
32	NSS Fund	20	20	20	20	20	20	20
33	Practical Fee (Don't include Courses/Subjects Grouping Fee under Practical Fee)	0	0	0	180	0	0	0
34	Red Cross Fund	80	80	80	80	80	80	80
35	RK Fund	70	70	70	70	70	70	70
36	SEC/VAC/MDC/AEC Fee	300	300	300	300	300	300	300
37	Seminar Fee	0	0	0	0	0	0	0
38	Sports Fund	150	150	150	150	150	150	150
39	Student Aid Fund (SAF)	2	2	2	2	2	2	2
40	Student Insurance Charges	0	0	0	0	0	0	0
41	Student Union Fund (SUF)	5	5	5	5	5	5	5
42	Tution Fee	360	360	384	360	360	360	360
43	University Continuation Fee	0	0	0	0	0	0	0
44	University Development Fund	0	0	0	0	0	0	0
45	University Establishment Charges	0	0	0	0	0	0	0
46	University Exam Fee	1100	1100	1100	1100	1100	1100	1100
47	University Maintainance Charges	0	0	0	0	0	0	0
48	University Registration Fee	100	100	100	1000	100	100	100
49	Vocational Fee	0	0	0	0	0	0	0
50	Women Cell Fee	0	0	0	0	0	0	0
51	Youth Wellfare Fund (YWF)	200	200	200	200	200	200	200
	Total	3784	3784	3808	4864	3854	3784	3784
	Optional Funds as applicable							
52	Cycle Fund	120	120	120	120	120	120	120

GOVT. NATIONAL COLLEGE, SIRSA : Admissions 2025-26**Fees Structure for Class : UG-01**

Sr.No	Fee/Fund	BA-I	BA-I(EV)	BA-I(MIE)	BBA-I	BCOM-I	BSC-I (LS)	BSC-I (PS)
53	Scooter Fund	360	360	360	360	360	360	360
	Geography	60						
	Psychology	60						
	Music(I)	60						
	Music(V)	60						
	Health & Physical Education	60						
	Botany						72	
	Zoology						72	
	Physics							72
	Chemistry						84	84
	Computer Science							180

Admission Notification & Other Guidelines

DATE BOUND / IMMEDIATE ACTION REQUIRED

From

Director General Higher Education, Haryana,
Shiksha Sadan, Sector-5, Panchkula.

To

1. Principals of all Government Colleges of Haryana
2. Principals of all Govt Aided Colleges of Haryana
3. Principals of all Self-Financing Colleges of Haryana

Memo No.: KW 1/3-2025-IT(1)


Dated, Panchkula, the 14.05.2025

Subject: Centralized Online Admissions for Undergraduate Programmes for the Session 2025-26 – Reg.

Kindly refer to the subject cited above, and in this regard, I have been directed to inform you that the Centralized Online Admission Portal will be opened for Students w.e.f 19.05.2025 for Registration towards admissions in Undergraduate Programmes for the Session 2025-26. However, all the colleges are directed to update their college profile on admission portal by 17.05.2025. While updating college profile, Principals must ensure to add only those Programmes/Courses/Subjects on the online admission portal which have been approved by State Government/University. It is further informed that in case of sanction of new programme/course/subject, increase/decrease of seats and discontinuation of any existing programme/course/subject the Colleges will be allowed to update the same on admission portal immediately after its approval from the competent authority.

Admission Portal Link: <https://admissions.highereduhry.ac.in>

Further, Principals are directed to ensure wide publicity of same by various means viz. social media, awareness programmes and advertisements etc.
Strict compliance be ensured.



Joint Director IT
for Director General Higher Education
Haryana, Panchkula

Dated 14.05.2025

Endst. No. Even

A copy of the above is forwarded to the following:

1. PS to W/ACSHE, PS to W/DGHE, PA to W/Additional Director (Admin)
2. The Registrars of all State Universities of Haryana
3. The Joint/Deputy Director Coordination/UNP/College-I/College-II/College-III
4. Mr. Rakesh Rana, IT Branch for immediate action
5. All Applicants/Stakeholders


Joint Director IT
for Director General Higher Education
Haryana, Panchkula

From

Additional Chief Secretary to Government of Haryana
Higher Education Department, Panchkula

To

1. Principals of all Government Colleges of Haryana
2. Principals of all Govt Aided Colleges of Haryana
3. Principals of all Self-Financing Colleges of Haryana

Memo No.: KW 1/3-2025-IT(1)

Dated, Panchkula, the 16.05.2025

Subject: Centralized Online Admissions for Undergraduate Programmes for the Session 2025-26 – Reg.

Kindly refer to the subject cited above, and in this regard, I have been directed to inform you that the admission guidelines to be followed by all Government, Aided and Self-Financing Colleges of Haryana shall be as under: -

1. Centralized Online Admission Portal for Students will be opened w.e.f 19.05.2025 for Registration towards admission in UG Programme (First Year) for the academic session 2025-26. Complete Schedule/Timeline of the Admission will be issued at later stage.
2. The website link of Centralized Online Admission portal is <https://admissions.highereduhry.ac.in>
3. Registration on Online Admission Portal is mandatory for admission seekers. In no circumstances, admission without registration on admission portal shall be allowed.
4. Non-refundable Registration Fee of Rs. 100/- shall be charged from all the applicants during session 2025-26 on previous year pattern.
5. Admission will be done in three phases i.e.
 - a) Phase I: 1st Merit List (1st Round of Counselling)
 - b) Phase II: 2nd Merit List (2nd Round of Counselling)
 - c) Phase III: Physical Counselling (3rd Round of Counselling)
6. Merit lists for admissions in session 2025-26 shall be prepared after considering marks of best five subjects in the qualifying examination, Weightage and State Reservation Policy.
7. Weightage criteria for preparing the merit shall be same as was in session 2024-25.
8. State Reservation Policy towards admissions will be implemented on total seats in a UG Programme.
9. Provision of 'Defer Button' shall be provided to the students of 1st Merit List for re-consideration in 2nd Merit List, subject to the condition that student did not get his first choice in the 1st Merit List.
10. Late fee will be charged from the students admitted through Physical Counselling on the previous year pattern and is as follow: -

Late Fee (from 2 nd Day of 1 st week during Physical Counseling)	Rs. 100/-
From 2 nd Week onwards during Physical Counseling	Rs. 100/- + Rs. 100/- Per additional day

11. Instruction Regarding Fee is as under:-
 - a. Fee/Fund structure for admission to various courses shall be as per State Govt/University norms.

- b. Tuition Fee of all Girl Students is Zero.
 - c. Migration/Eligibility Fee, if applicable, is to be charged only from the students of other than Haryana Board, subject to the norms of affiliating university.
 - d. In case of Govt. Colleges,
 - i) The students will be able to make fee payment through online mode only during 2025-26.
 - ii) Tuition Fee of all SC students of Haryana in Govt. Colleges is Zero.
 - iii) Annual fee will be collected in single instalment only.
 - e. In case of Aided and Self Finance Colleges,
 - i) Offline and online mode of fee payment will be made available to the students of such colleges.
 - ii) Students will have the option of making fee payment on instalment basis.
 - iii) Total amount of Fee and Funds to be charged from the SC students of Haryana in Aided/SF Colleges, initially at the time of admission, is Zero subject to the condition that the SC student fulfils the eligibility of Post Matric Scholarship Scheme (i.e. Family Income should be less than 2.5 Lacs for preceding financial year). However, colleges will collect fee from such students after receipt of scholarship as per norms.
12. Registration Fee and Late Fee shall remain with the State Government and all colleges will submit the same to the HQ. If the student deposit fee through online mode, then HQ will automatically deduct the late fee from overall admission fee, otherwise, in case of offline collection of fee, the colleges shall submit the late fee to the HQ after admissions are over.
 13. Online Payment Mode includes various options viz. Internet Banking, NEFT/RTGS, Credit Card, Debit Card, UPI and Wallet etc.
 14. Refund, if any, to the students shall be ensured by the Colleges only as per affiliating University/State Government norms. The college is also authorized to take the short payment, if any, from the student at later stage as per norms.
 15. Online verification of documents along with checking of eligibility of a student will be done by the colleges on centralized online admission portal before 1st merit list generation. Only those students will be considered towards 1st & 2nd merit list whose online documents verification is complete. Application of a student will be allocated for online verification to the college of his 1st preference. However, during physical counselling, physical verification of documents along with eligibility checking will be done by the college where the student is seeking admission.
 16. Admissions in all Colleges will be made on NEP-2020 pattern. In case of UG multidisciplinary programmes, three major courses/subjects only shall be allocated through centralized online admission portal. Rest of the courses/subjects will be allocated by the colleges as per affiliating university norms. However, in other UG programmes, admission will be made through admission portal only but all the courses/subjects will be allocated by the college as per affiliating university norms.
 17. In case of UG (multi-disciplinary) programmes having multiple subject groupings, it shall be made mandatory for candidate to choose minimum five courses/subjects grouping in one college/different colleges at the time of filling registration form.
 18. Principals shall ensure that UG programme/course seats and subjects grouping is according to norms only. Further, colleges shall ensure the inclusion of Sports

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Seats while filling up the College profile, if applicable. The process of filling Sports Seats shall be ensured by the Colleges only during physical counselling as per affiliating University/State Government norms.

19. Parivar Pehchan Patra (PPP) shall remain mandatory for Haryana students for taking admissions in Degree Colleges. Family Income will be taken from verified Income from PPP.
 20. The students will be initially given provisional admission only, subject to the verification of their documents by the College/Affiliating University. In case of any discrepancy at any stage, the college is authorized to cancel the provisional admission of the student or change his/her stream/subjects as per norms, eligibility and subject to availability of seats.
 21. Timely submission of Registration Return in the affiliating University shall be ensured by the Colleges only.
 22. The student whose admission is confirmed shall submit his/her original migration certificate in the college within ten days of admission, if he/she has passed the qualifying examination from any Board other than Board of School Education Haryana.
 23. Eligibility for various programmes/courses shall be as per affiliating university norms and Principals must ensure the same.
 24. The staff members on admission duty during summer vacations shall be granted Compensatory Leaves by the Principals for the actually attended days. However, Principals should assign minimum duties to the staff members during summer vacations depending upon the mandatory requirements.
 25. It is mandatory as per the Hon'ble Supreme Court of India & UGC/AICTE Regulations that all admitted students need to submit an Anti-Ragging Undertaking. To make the process easy, MoE has developed an ONLINE Portal for online generation of undertaking at www.antiragging.in. The students are required to fill the form and download the undertaking for uploading of same on online admission portal through their login.
 26. The other admission guidelines/instructions related to Admissions and NEP issued by the Department of Higher Education, Haryana in the previous session(s) shall also be applicable during academic session 2025-26.
 27. Instructions issued time to time shall be uploaded/displayed on department website <https://highereduhry.ac.in> and online admission portal website <https://admissions.highereduhry.ac.in>
 28. For any admission related query, student can contact either on Toll Free No. 1800-180-2133 or on helpdesk email id admissions@highereduhry.ac.in
- Strict compliance be ensured.

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16/05/2025

Accepted
Joint Director IT

for Additional Chief Secretary to Government of Haryana
Higher Education Department, Panchkula

Dated, Panchkula, the 16.05.2025

Endst. No. Even

A copy of the above is forwarded to the following:

1. PS to W/ACSHE, PS to W/DGHE, PA to W/Additional Director (Admin)
2. The Registrars of all State Universities of Haryana
3. The Joint/Deputy Director Coordination/UNP/College-I/College-II/College-III
4. Mr. Rakesh Rana, Team Leader, IT Cell, Higher Education, Haryana for immediate action.
5. All Applicants/Stakeholders

Accepted
Joint Director IT

for Additional Chief Secretary to Government of Haryana
Higher Education Department, Panchkula