

The Annual Quality Assurance Report (AQAR) of the IQAC 2016-17

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2014-15)

Session 2016-17

1. Details of the Institution

1.1 Name of the Institution

Govt. National College, Sirsa

1.2 Address Line 1

Opposite Bus Stand

Address Line 2

Hisar Road

City/Town

Sirsa

State

Haryana

Pin Code

125055

Institution e-mail address

gncsrs@yahoo.com

Contact Nos.

01666220902

Name of the Head of the Institution:

Dr. Prem Chand

Tel. No. with STD Code:

01666220902

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9416216362

Name of the IQAC Co-ordinator:

Dr. Bhushan Monga

Mobile:

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IQAC e-mail address:

gncsrs@yahoo.com

1.3 NAAC Track ID (For ex. MHCOCN 18879)

HRCOCN10338

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

Nil

1.5 Website address:

www.highereduhry.com

Web-link of the AQAR:

<http://highereduhry.com/index.php/colleges?cid=95&stub=aqar-2016-17>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C+	----	2003	5 years (2008)
2	2 nd Cycle	B	2.52	2015	5 years (2020)
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

2003

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*) NA

i. AQAR of 2015-16 on 15/04/2017

ii. AQAR (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

Chaudhary Devi Lal University,
Sirsa

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text" value="Centre for excellence by state Govt"/>
UGC-COP Programmes	<input type="text"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="-NIL-"/>
2.4 No. of Management representatives	<input type="text" value="0"/>
2.5 No. of Alumni	<input type="text" value="3"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="14"/>
2.10 No. of IQAC meetings held	<input type="text" value="5"/>

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Construction of conference room.	Most of the targets have been achieved.
2. Installation of water purifier	
3. Automation of Library	
4. Construction of new Parking	
5. Construction of new Main Gate	

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	___	___	___	___
PG	06	NIL	___	___
UG	03	NIL	___	___
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	09			
Interdisciplinary	03	___	___	___
Innovative	___	___	___	___

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	09
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Only affiliated University has right to change the syllabus

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
65	27	38	—	—

2.2 No. of permanent faculty with Ph.D.

39

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
27	100	38	---	0	0	0	0	65	100

2.4 No. of Guest and Visiting faculty and Temporary faculty

0

53

0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers	15	75	---
Resource Persons	---	00	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Smart Class room, Language Lab, Group Discussion, classroom Seminars

2.7 Total No. of actual teaching days during this academic year

170

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Nil

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10		-----
----	--	-------

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :
All Semesters:-

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	1243		21.23%			54.37%
PG	204		43.62%			59.31%
	1447					

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

It chalks out plan at the beginning of the session and implements it.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	-----
Faculty exchange programme	-----
Staff training conducted by the university	-----
Staff training conducted by other institutions	-----
Summer / Winter schools, Workshops, etc.	----
Others	03 (STC)

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	20	NIL	NIL
Technical Staff	NIL	NIL	NIL	NIL

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Faculty members have been advised and motivated time to time

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	NIL	NIL	NIL
Outlay in Rs. Lakhs	NA			

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals	20	30	
Non-Peer Review Journals			
e-Journals	10	15	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects	Nil			
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects <i>(other than compulsory by the University)</i>	Nil			
Any other(Specify)	Nil			
Total	Nil			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from N A.

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges
 Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	0	0	0	0	0
Sponsoring agencies	0	0	0	0	0

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

1

1

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0 SRF 0 Project Fellows 0 Any other 0

3.21 No. of students Participated in NSS events:

University level 225 State level 5
National level --- International level ---

3.22 No. of students participated in NCC events:

University level 107 State level 54
National level 22 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0
National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 2
National level 0 International level 0

3.25 No. of Extension activities organized

University forum 0 College forum 0
NCC 3 NSS 3 Any other 5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Campus cleanliness programme organised
- Beti Bachao Beti Padoo organised
- AIDS awareness programme organised
- Legal Awareness programme was organised

- Expert extension lectures were organised
- Two day cultural meet was organised
- Inter college Science quiz was organised
- Inter college Science exhibition was organised

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18 Acres	NIL	-----	18 Acres
Class rooms	53	-----	-----	53
Laboratories	32	01	RUSA	32
Seminar Halls	01	01	RUSA	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	NIL			0
Value of the equipment purchased during the year (Rs. in Lakhs)	NIL	7 LAC	RUSA	7 LAC
Others				

4.2 Computerization of administration and library

Automation of books in library is complete
Computerization of library, office done

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	24594	-----	1060	281004	40654	-----
Reference Books	15000	-----	-----	-----	-----	-----
e-Books	-----	-----	-----	-----	-----	-----
Journals	5	10200	-----	-----	0	-----
e-Journals	-----	-----	-----	-----	-----	-----
Digital Database	-----	-----	-----	-----	-----	-----
CD & Video	-----	-----	-----	-----	-----	-----
Others (specify)	28350	-----	1060	13568	29410	-----

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	114	06	10	04	01	1	1	----
Added	2	---	---	1	----	----	-----	----
Total	116	6	10	5	01	1	1	-----

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

Upgradation (Networking, e-Governance etc.)

Compulsory Computer Education Level I for all Arts, commerce, and science students

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

1.5

iii) Equipments

1.5

iv) Others

2.5

Total :

5.5

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Laid down plans in the beginning of the session

Monitoring from time to time.

5.2 Efforts made by the institution for tracking the progression

Counselling, regular attendance, Assignments, class tests.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5081	385	-----	-----

(b) No. of students outside the state

153

(c) No. of international students

NIL

Men	No	%	Women	No	%
	4266	83.9		815	16.04

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						1991	1131	0	1549	12	5081

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NIL

No. of students beneficiaries

0

5.5 No. of students qualified in these examinations

NET	5	SET/SLET	----	GATE	----	CAT	----
IAS/IPS etc	----	State PSC	----	UPSC	----	Others	35

5.6 Details of student counselling and career guidance

Placement Cell has guided students from time to time the total number of which is 1500

No. of students benefitted

325

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	-----	----	21

5.8 Details of gender sensitization programmes

Through Women Cell, Legal Literacy cell.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	NIL	NIL
Financial support from government	1068	12816000
Financial support from other sources	NIL	NIL
Number of students who received International/ National recognitions	NIL	NIL

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

10 by NCC and NSS volunteers

5.13 Major grievances of students (if any) redressed:

NIL

Criterion – VI

6. Governance, Leadership and Management

Pursuit of Excellence: (i) Total transparency in admissions upholding merit as the foremost criterion. (ii) strong work culture (iii) freedom of thought and expression (iv) a sense of national consciousness and social responsibility.

Character building: Our institution strives to create and maintain learning environment. Honesty and hard work are encouraged among students. Simple living and high thinking is the motto of our living style. Our institution creates and maintains an environment which is sensitive towards gender discrimination and devoted to respect and regard for elders, especially females.

We lay emphasis on guiding the students for their career requirements through tutorial group meetings.

Total Development of Personality: Class-room teaching is crowned with a wide range of co-curricular activities, including NCC, NSS, sports, cultural, legal literacy activities and varied other subject societies. However, we permit initiatives on the part of the students and allow them freedom for programmes of considerable significance. In addition to this, our college tries to impart maximum knowledge to the students with the teaching of the courses designed by the higher education authorities of the state and the affiliating university in consultation with the academicians of international repute/ UGC to suit the ever changing requirement of the society/ Industry/ organizations. Apart from this we sensitize the students about global, national and local concerns through their participation in various co-curricular programmes.

Discipline: Discipline is our first priority. Our institution makes all out efforts to maintain it in day-to-day work and conduct. Discipline is balanced with freedom, lest it should gets equated with sheer conformity, which undermines personality development. Our mission is to educate young minds within a framework of liberal and republican values, to equip them to excel in the service of humanity.

6.3 Quality improvement strategies adopted by the institution for each of the following:

No. This is a Govt. Institution

6.3.1 Curriculum Development

- Curriculum is framed by the affiliating university i.e. CDLU Sirsa.
- Several of the faculty members of our college (both UG and PG courses) are involved in course restructuring and revision committees constituted by the affiliating university i.e. CDLU Sirsa.
- Work load distribution is done as per specialization of faculty members, especially in PG courses.
- Several faculty members are active members of University examination committee which looks into framing of question papers and also of the committee which looks into UMC cases

6.3.2 Teaching and Learning

- Highly talented, qualified and dedicated faculty. Healthy interaction between students and faculty which goes beyond the classrooms.
- Tutorial group teaching executes learning beyond curriculum.
- Innovative methods are adopted for teaching and learning process. More and more use of ICT, smart classroom, language lab. , computer labs is being ensured by the institute for improving the quality of teaching and learning.
- Besides these, classroom quiz contests, seminars, periodical tests, assignments are regularly conducted for the said purpose.
- Well-equipped library for both faculty and students.
- Regular feedback from students to improve teaching and learning methods.

6.3.3 Examination and Evaluation

- Continuous evaluation through different methods like internal assessment test, assignments, presentations, quiz contests, etc.
- Transparency is maintained in evaluation process. Table marking of university exam answer books is in place.
- The practical examination is conducted with internal and external examiners appointed by the affiliating university.
- Exams are conducted by the affiliating university and answer books are evaluated by the external examiners appointed by the university. But 20 to 30 % marks have been fixed for internal assessment of the students which are awarded on the basis of assignments, class tests and attendance.

6.3.4 Research and Development

- College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions.
- Our college encourages participation and research paper presentation in seminars, conferences and workshops, etc.
- This institution being a degree college and mainly meant for the UG students and our science students undertake secondary research based projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Fully equipped library with automation facilities.
- Ample number of newspapers, journals, magazines in place in the library.
- 6 Computer Labs in place
- One smart classroom
- One smart conference room
- 24x7 Wi-Fi Facility

6.3.6 Human Resource Management

- Faculty and Staff are encouraged to participate in self-development programmes like Orientation and Refresher courses
- Administration supports faculty, staff and students with necessary and relevant support to optimize their work.
- Uninterrupted electricity and water supply supported by three high power generator sets and booster system respectively

6.3.7 Faculty and Staff recruitment

Being a Govt. Institution we depend on the state government for recruitment of faculty and staff. However, extension teachers are arranged to meet out the need of shortage of teaching faculty,

6.3.8 Industry Interaction / Collaboration

- Industrial visits, lectures by industry experts and domain experts are conducted.

6.3.9 Admission of Students

The admission process was centrally controlled by the Director General of Higher Education, Haryana, Panchkula. The students applied for UG/ PG Course online and the merit lists were prepared at Directorate level through computer softwares and were mailed to the college. However, those students who failed to apply online were also given the facility to apply on the prescribed admission form and then information was uploaded by the college. In this way complete transparency was observed at state level.

6.4 Welfare schemes for

Teaching	Health centre, various loans , maternity leave, ccl etc.
Non teaching	---do----
Students	Health centre, various loans Varied stipends for economically weaker students, Earn while you learn scheme

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done? **Not Done**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

However declaration of result is responsibility of the university.

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

We have an alumni association which is not registered. The association organises meetings of old students of the college to encourage a feeling of community among them. This institute being a fully Govt. funded college cannot accept any type of donation in cash but the well settled members of the alumni association keep in touch with the college and the students directly approach to them for financial and other types of help from them. Moreover, it is associated with effective feedback about college affairs and gives its experienced consultation on students' issues. On college functions, its members are the respected guests and they contribute by delivering lectures on different social issues.

6.12 Activities and support from the Parent – Teacher Association

Suggestions are invited from the parents by the teacher-in – charges and the suggestions are analyzed and action is taken accordingly.

6.13 Development programmes for support staff

The Head clerk/ Office In charge trains all the members of the support staff as per latest guidelines/ technology.
Principal also briefs the members of the support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Well-maintained and environmental friendly campus.
- Tree plantation is done on all important occasions, especially in month of July
- Groundwater is recharged using a water harvesting system
- Constant effort to minimize waste generated in the labs.
- Paperless organization through E-filing system like Online Fee payment.
- Cleanliness drives by NSS volunteers
- Polythene free Campus.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Online admissions
- Introduction of IT cell in the college
- Creation of conference room
- Teachers local body has made extensive advisement for improvement in teaching learning process
- Digitization of fee system
- Lectures and interactive sessions with distinguished alumni.
- Lectures on current challenges in science and opportunities for young students
- Steps have been taken towards making the campus friendly for physically challenged individuals

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Avowed task of conference room got realised
- Introduction of IT cell realised
- Digitalization of students online fee realised
- Automation of library completed
- Audio visual support for sportspersons in the gym brought in place
- Some Workshops have been conducted for Students, Staff and Faculty development.
- Student and Staff welfare schemes continue.
- Counselling sessions for students under the guidance of placement cell worked well
- All the plans made in the beginning of the session and were implemented to the satisfaction of all stake holders.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Title of practice: Cleanliness of Campus and Use of Technology

Goals:

- To promote use of computer technology and lesser use of paper
- To promote cleanliness in campus
- To create ideal ambience for education.

The Practice:

This campus of our college is a large in size. Large scale campus cleanliness drive was organised this year. The units of NSS have been attached with the cleanliness drive and a visible change is perceptible in the campus. Green parks have been maintained and more trees have been planted.

Use of computer in office and among the students has been increased. The work of Wi-Fi campus is already on and it will be finished in next one month. Students and teachers have adopted online and honest ways of working.

Title of the practice: Making Students Socially Conscientious:

- To sensitize the students towards the difficulties faced by the socially backward sections of the society.
- To make the students able to set examples before the masses in the field of social service and nation building.
- Sensitizing of the youth towards protection of environment, eradication of illiteracy and diseases.
- To inculcate the culture of sharing social responsibilities among the students.

Context:

Our institution believes that the social evils, illiteracy and diseases cannot be ended only by making laws and providing funds by the government. This can be made possible only through making the innocent poor people aware of the evils. We believe that educated youth can bring about this awareness among the masses very fast and without spending a huge amount of money. To achieve this goal, and to make the students able to work in the rural areas after completion of their education, The principal and staff motivated the students to take interest in the field of social work. One NSS unit was started immediately after the inception of the college and the tradition still continues and is increasing with the passage of time. The thrust areas change as per the need of the time.

The Practice:

At present, there are six units of NSS students – four for boys and two for girls. Each unit has more than 100 volunteers. In the beginning of each session, students are enrolled for the social work and national service. Then they are oriented to execute the plans for that particular year and the thrust area. Each unit adopts one slum area/ village for the year and, in consultation with the local authorities, tries to convert it into a model one. The college provides the volunteers with tools and appliances for physical work which is generally done from morning to afternoon. Then after lunch, some prominent scholar/social worker is invited to deliver an informative lecture to the volunteers on some social issue. Then the volunteers communicate with the community members to know about the actual difficulties they face, the root cause behind them and then try to find solution to the problem. During seven-day camp students live together and cook, serve and eat without any consideration of gender, caste, community, class, and creed giving rise to communal harmony. It inculcates a sense of social responsibility and mutual adjustment so that they can adapt themselves to any surrounding/circumstances. Blood donation, adult education, plantation of trees, and awareness drive against AIDS are the regular features with these volunteers.

Title of practice: Cleanliness of Campus and Use of Technology

Goals:

- To promote use of computer technology and lesser use of paper
- To promote cleanliness in campus
- To create ideal ambience for education.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Polythene bags prohibited in the college campus, plants and trees are protected , water harvesting, no wastage of water, smoking strictly banned

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOC Analysis of the Institution

Strengths:

- This college has a well known name in the field of higher education in the region with a potential for “Centre of Excellence.”
- Environment friendly campus in the city centre
- Pollution free campus.
- Highly qualified and dedicated faculty
- Learning beyond curriculum.
- Twenty four hour power back up Diesel Generator Sets for the entire campus.
- Diversity of students with perfect communal harmony.
- Admission purely on merit with complete transparency.
- Varied welfare schemes for socially and economically backward students
- Counselling for students at both formal and informal levels through tutorial groups
- 24X7 Wi-Fi connection.
- Well-equipped computer labs.
- Superb collection of rare and latest books and journals in library
- Sports infrastructure and coaching leading to National and International level sports achievements.

Weaknesses:

- Dearth of teaching and non-teaching staff
- Low student involvement in institutional governance and co-curricular planning.
- Insufficient transport facility for the students coming from remote villages
- Poor educational background of the students at entry level
- Lack of research facility
- Lack of Add on, job oriented courses or short term diplomas with job potential.
- Lack of Industry – Institutional interface and collaboration.

Opportunities:

- The only Govt. P.G. College in district Sirsa offering a very wide spectrum of subjects.
- Very low and easily affordable fee structure.
- Ample financial help to SC, BC, Girls and other needy students
- Wide spread campus with abundant opportunity for further expansion.

Challenges:

- Maintaining high standard of higher education with the help of extension lectures by inexperienced teachers.
- Lack of incentives for hard working and intellectually outstanding faculty.
- Tough competition from private/deemed universities which lure students with tall promises of high percentage that cell marks like anything.
- Generally the prescribed curriculum does not guarantee jobs.

8. **Plans of institution for next year**

1. Optimum use of conference room
2. Adding more books and furniture to the library
3. Cleanliness of the campus
4. Establishment of IT cell
5. Campus Wi-Fi
6. Addition of more furniture for students
7. Purchasing stone benches for green parks
8. Adding more water coolers
9. Recruitment of more teachers
10. Improvement in the efficiency of the supporting staff ensuring more participation of students in co-curricular activities

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____ *** _____

Annexure I

Abbreviations:

- | | | |
|------|---|----------------------------|
| CAS | - | Career Advanced Scheme |
| CAT | - | Common Admission Test |
| CBCS | - | Choice Based Credit System |
| CE | - | Centre for Excellence |
| COP | - | Career Oriented Programme |

CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
